

## STUDENT TRANSPORTATION SERVICES

### Background

The Board of Trustees believes that the safe, caring and efficient transportation of students provides for equitable access to programming.

### Guidelines

The Board must provide for the transportation of an eligible student to and from the school in which the Board has enrolled the student if the student resides within the mandated attendance area established by the Board for the school.

The Board may provide bus service to those students who, according to the School Transportation Regulation, are ineligible for transportation funding or are not enrolled in the school the Board has established as the attendance area.

#### 1. Student transportation eligibility

- 1.1. Transportation may be provided, for a fee, to eligible students. As per the *Alberta Funding Manual for School Authorities*, a student is eligible for transportation if:
  - 1.1.1. *Kindergarten to Grade 6* – the parent or guardian resides 1.6 kilometres or more from the school the student attends; and
  - 1.1.2. *Grades 7 to 12* – the parent or guardian resides 2.0 kilometres or more from the school the student attends.
- 1.2. The Board may, when deemed necessary by the Superintendent or designate, provide transportation for special needs students who do not meet the distance eligibility requirements.
- 1.3. Temporary eligibility may be granted at the discretion of the Superintendent, or designate.

#### 2. Non-mandated bus service

- 2.1. May be made available, for a fee, to students who do not meet the distance eligibility requirements.
- 2.2. May be made available, for a fee, to students who are enrolled in a school outside the Board-established attendance area, including alternative programs.
- 2.3. May be made available, for a fee, to students who are accessing an additional bus to or from an alternate address.
- 2.4. Shall be limited to available space on existing school buses, and offered on a first-come, first-serve basis.
- 2.5. May be made available, providing there is no significant diversion from regular routing that:
  - 2.5.1. will affect ride times for other students on the bus; and

2.5.2. will not incur additional costs after considering both funding and any associated transportation fees.

If either of the above occurs, the student will be given the opportunity to meet the bus at the closest existing stop.

2.6. Shall be determined on an annual basis.

### **3. Provision of transportation services**

3.1. Transportation services shall normally be provided by contract. The Board's representative for the purposes of administration of agreements shall be the Superintendent or designate.

3.2. Where it is feasible and fiscally responsible, the Superintendent, or designate, may make other busing agreements and inform the Board as such.

### **4. Transportation fees**

4.1. Before accessing busing:

4.1.1. transportation fees shall be paid; or

4.1.2. a payment agreement shall be in place; or

4.1.3. a waiver shall be approved by the Secretary-Treasurer.

4.2. Student transportation fees shall be reviewed and approved by the Board annually.

## **References**

Sections 7, 11, 52, 53, 59, 59.1, 222 *Education Act*  
School Transportation Regulation 96/2019

Last Reviewed	Last Updated
	Feb. 20, 2020
Dec. 8, 2020	
Jan. 11, 2022	
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