



# Meeting Minutes

Central Office Boardroom, Sherwood Park

Feb. 7, 2018

7 p.m.

## In Attendance:

**Chair:** Jacquie Surgenor, Sherwood Heights Junior High & Westboro Elementary

**Vice-chair:** Krista Scott, Fultonvale Elementary Junior High

**Secretary:** Lynn Coates, Fultonvale Elementary Junior High

## School Council Members

Jackie Anderson, Ardrossan Elementary

Michelle Beck, Wye Elementary

Lesley Bowman, Pine Street Elementary

Michelle Dugan, Bev Facey Community High

Shanna Eveleigh, Pine Street Elementary

JP Grebenc, Ardrossan Elementary

Tracey Haubrich, Win Ferguson Elementary

Ginger Hassett-Koza, Fultonvale Elementary Junior High

Lisa Howells, Fort Saskatchewan Christian Academy

Lori Lehman, Woodbridge Farms Elementary  
Kelli Littlefair, Strathcona Christian Academy

Secondary

Devon Marshall, Strathcona Christian Academy  
Elementary

Robyn Michaelchuk, Fort Saskatchewan Elementary

## Board and EIPS

**Board chair:** Trina Boymook

**Trustee:** Annette Hubick

**Associate superintendent:** Brent Billey

**Corporate secretary:** Dave Antymniuk

**President, ATA No. 28:** Deneen Zielke

**Communications specialist:** Corrie Fletcher Naylor

## Welcome

Jacquie Surgenor, the COSC chair, called the meeting to order at **7:01** p.m. Roundtable introductions were completed with each person giving their name and school or position.

## Additions to the Agenda

Surgenor asked if there were any additions to the **Feb. 7, 2018** agenda.

The following amendments were made to the agenda:

For Information:

- a. ASCA Update
- b. Saffron Presentation
- c. Vaping and Electronic Cigarette
- d. Blanket Exercise
- e. Bev Facey Community High: Special Visit
- f. DRAFT *Policy 1, Division Foundational Statements*

**Motion:** To accept the **Feb. 7, 2018** agenda as presented.

Moved: **Shanna Eveleigh**

Seconded: **Ginger Hassett-Koza**

**Motion Carried**

## Approval of the Jan. 10, 2018 Minutes

Surgenor asked if there were any changes to the minutes from the **Jan. 10, 2018** meeting. No changes were made.

**Motion:** To accept the **Jan. 10, 2018** minutes as is.

Moved: **Michelle Dugan**

Seconded: **Michelle Beck**

**Motion Carried**

## Board Report: presented by Trina Boymook, board chair, EIPS

Trina Boymook presented the Board Report. Highlights include:

- Trustees took part in the annual Board Retreat on January 11-12. There they reviewed and made amendments to *Policy 1, Division Foundational Statements* as a new Board. The Board will formally approve the amendments at the Board Meeting on March 15. The Board also reviewed the Division's education plan—no modifications are needed. The priorities and goals remain the same for the next four years. Changes were made to the Board's advocacy plan. Advocacy topics include:
  - transportation funding formula;
  - awareness about the importance of reserves;
  - education funding formula, with a focus on sustainability, erosion of dollars and spending power over time;
  - collaborative approach to supporting student and family well-being;
  - relevancy of locally elected school boards and school board autonomy;
  - Alberta Education vision and direction;
  - infrastructure process and management;
  - future school planning; and
  - opportunity and challenges of urban and rural schools.
- At the January 25 Board meeting, the Board approved the sponsorship of one school council member per school, to a maximum of 12, to attend the Alberta School Councils' Association (ASCA) Conference and Annual General Meeting on April 20-22. The deadline for submissions aligns with the ASCA deadline.
- Two information sessions regarding Wye Elementary's replacement school are being held. One at F.R. Haythorne Junior High on February 13. The second at Wye Elementary on February 21. Attendees will learn more about the project, timelines, the site plan and the final design plan.
- Invitations have gone out to future Davidson Creek Elementary parents to establish a fundraising society. The meeting takes place at the Central office on February 21.
- On February 27, Elk Island Public Schools (EIPS) is hosting a high school information night at the Agora for students in grades 8 and 9. It will highlight programming, instruction, diploma requirements and extracurricular opportunities.
- Alberta Education's Accountability Pillar survey was sent to all parents of students in grades 4, 7 and 10.
- The pre-enrolment process takes place March 1-15. It also replaces the Boundary Exemption Request Process.

## **ATA Report: presented by Deneen Zielke, president, Alberta Teachers' Association Local No. 28**

Deneen Zielke presented the ATA Report. Highlights include:

- The Local has signed a new lease for an office space, which will allow it to provide better access and better services to members. It will also allow the Local to hold executive meetings and committee meetings as required.
- The Teachers' Convention is coming up in February. The professional learning opportunities offered and networking that takes place is valuable to members. During the convention, the Local is hosting the Board of Trustees and senior administration at the Partners in Education luncheon. The guest speaker is Alex Russell, who will discuss how learning through the experience on non-catastrophic, painful failure helps children become more resilient, resourceful and emotionally balanced.

### **For Information**

#### **a) ASCA Update: 2018 Conference and AGM, presented by Jacquie Surgenor, COSC chair**

- The Board support, as mentioned above, is much appreciated.
- The focus at the conference is mental health.
- Dr. Lynn Miller is a keynote speaker.
- The minister of education is confirmed to be there.
- Go to the [ASCA website](#) to see the breakout sessions and plenary sessions.

#### **b) Saffron Presentation: presented by Jacquie Surgenor, COSC chair**

- École Campbelltown's school council extended an invitation to all EIPS parents to attend an upcoming Saffron Centre presentation entitled, "Cyber World: A parent's guide to raising healthy digital citizens." The presentation is taking place at École Campbelltown at 6:30 p.m. on February 13.

#### **c) Vaping and Electronic Cigarettes: presented by Jacquie Surgenor, COSC Chair**

- The Learning Network Educational Services is working with Kim Ruptash from Alberta Health Services on a professional learning opportunity aimed at educators and parents.
- Topic: Vaping and Electronic Smoking Products: What You Need to Know.
- There will be a webinar presented at 1 p.m. and 7 p.m. on March 1.

#### **d) Blanket Exercise: presented by Ginger Hassett-Koza, COSC member**

- On February 27 at 7 p.m., Fultonvale Elementary Junior High is hosting a Blanket Exercise. Elder Wilson Bearhead will also be there.
- Another Blanket Exercise is taking place at the Log Cabin on February 17, 2 p.m.

#### **e) Bev Facey Community High: Special Visit, presented by Michelle Dugan, COSC member**

- On February 20, the minister of education is attending Bev Facey Community High's school council meeting.
- The focus: school fees, High School Redesign and parent consultations.

**f) Draft Policy 1, Division Foundational Statements: presented by Trina Boymook, Board Chair**

- Amendments are being made to *Policy 1, Division Foundational Statements*.
- Changes are being approved at the Board meeting on March 15.

## **New Business**

**a) Operating Procedures Subcommittee: presented by Jacquie Surgenor, COSC Chair**

- Surgenor asked for volunteers to help write the COSC operating procedures. Volunteers are:
  - Robyn Michaelchuk
  - Krista Scott
  - Michelle Beck

## **COSC Sharing**

**a) How to Engage Parents Who Aren't at Your Meeting: presented by Jacquie Surgenor, COSC chair**

- All members gathered in small groups and added notes to a Google document.
- Everyone was asked to brainstorm and share ideas on how to engage parents that are unable or unwilling to attend meetings.
- The document can be used as a resource tool for school council members.
- After filling out the document there was a general sharing of all ideas.
- Social media and newsletters have the largest impact.
- [How to Engage Parents Who Aren't at Your Meeting](#).

**b) Results Review Experiences: presented by Jacquie Surgenor, COSC chair**

- Surgenor asked for feedback on the Division's Results Review process. Comments included:
  - Roundtable discussions took place around the accountability pillar results.
  - Asking for parents input right from the start is nice.
  - Good to hear from high schools already using the High School Redesign model.
  - Great that they were grouped with similar school dynamics.
  - Good to hear other perspectives.
  - It was a laid back forum.
  - In the first year there were more schools grouped together and in the second year only three were grouped together, which was better.
  - It offers the opportunity to see the areas that are good and the areas that need improvement.
  - The Board appreciates the feedback.

Meeting adjourned at 8:54 p.m.

## **The next COSC meeting:**

**Date:** Wednesday, **March 7, 2018**

**Time:** 7 p.m. to 9 p.m.

**Location:** Boardroom at Central Office in Sherwood Park