



**ELK ISLAND PUBLIC SCHOOLS REGIONAL DIVISION #14**

**The special meeting of the Elk Island Public Schools Regional Division Board of Trustees was held on Thursday, March 27, 2014 in the Board Room, Central Services Administration Building, Sherwood Park, Alberta.**

**The Board of Trustees Special Meeting convened with Chair Trina Boymook calling the meeting to order at 9:00 a.m.**

Board members present:

Trina Boymook	Harvey Stadnick
Skip Gordon	Heather Wall
Lynn Patterson	Ray Welsh
Jim Seutter	

Board members absent:

Colleen Holowaychuk	Barb McNeill
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Administration present:

B. Beliveau	Superintendent
E. Zimmerman	Associate Superintendent Instructional Services
K. Satchwell	Associate Superintendent Human Resources
S. McFadyen	Chief Financial Officer/ Secretary/Treasurer
K. Sand	Director, Communication Services
J. Jarvie	Recording Secretary

Also in attendance was J. Murphy representing the ATA Local #28 and D. Alcinii, reporter, Sherwood Park-Strathcona County News.

Committee of the  
Whole

Moved by H. Stadnick:

061/2014	THAT the Board meet In Camera (9:00 a.m.)	<u>CARRIED UNANIMOUSLY</u>
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Moved by H. Wall:

062/2014	THAT the Board revert to regular session (10:05 a.m.)	<u>CARRIED UNANIMOUSLY</u>
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The Board recessed at 10:05 a.m. and reconvened at 10:15 a.m. with all trustees noted above in attendance.

**BUDGET DISCUSSIONS**

2013-2014 Year  
End Projections

S. McFadyen and P. Cross presented the 2013-2014 Year End Projections. Policy 2 - 8.4 Role of the Board – Fiscal Accountability establishes that the Board of Trustees will monitor the fiscal management of the division. This includes reviewing year-end projections.

Moved by R. Welsh:

063/2014	THAT the Board of Trustees receive for information the year-end projections for 2013/2014.	<u>CARRIED UNANIMOUSLY</u>
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Board Chair

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Secretary-Treasurer

2014/2015 Administrative Fees -  
Learning Resource Fee

S. McFadyen and P. Cross presented the 2014/2015 Administrative Fees – Learning Resource Fee report. Policy 2 – 8.11 Role of the Board – Fiscal Accountability establishes that the Board of Trustees will approve the various administrative fees annually including the Learning Resource Fee. Following approval by the Board, Learning Resource Fees for 2014/2015 will be communicated to the Leadership Group, School Councils and the appropriate community and parent groups.

Moved by J. Seutter:

064/2014	THAT the Board of Trustees approve the Learning Resource Fees for the 2014/2015 school year.	CARRIED <u>UNANIMOUSLY</u>
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2014/2015 Administrative Fees -  
Transportation Fees

E. Zimmerman and L. Weder presented the 2014/2015 Administrative Fees – Transportation Fees report. Policy 2 – 8.11 Role of the Board – Fiscal Accountability establishes that the Board of Trustees will approve various administrative fees annually, including student transportation fees. Following approval by the Board, Transportation Fees for 2014/2015 will be communicated to the Leadership Group, School Councils and the appropriate community and parent groups.

Moved by R. Welsh:

065/2014	THAT the Board of Trustees approve the Transportation Fees for the 2014/2015 school year.	CARRIED <u>UNANIMOUSLY</u>
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2014/2015 Administrative Fees -  
Instructional Services Fees

E. Zimmerman presented the 2014/2015 Administrative Fees – Instructional Services Fees report. Policy 2 – 8.11 Role of the Board – Fiscal Accountability establishes that the Board of Trustees will approve various administrative fees annually, including the Instructional Services fees. Following approval by the Board, Instructional Services Fees for 2014/2015 will be communicated to the Leadership Group, School Councils and the appropriate community and parent groups.

Moved by H. Wall:

066/2014	THAT the Board of Trustees approve the Instructional Services Fees for the 2014/2015 school year.	CARRIED <u>UNANIMOUSLY</u>
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2014/2015 Administrative Fees -  
Facility Services Fees

S. McFadyen and P. Cross presented the 2014/2015 Administrative Fees – Facility Services Fees report. In 2013 a formal assessment was done in all sectors to determine current market prices for leasing space to for-profit organizations. A lower than average market price of \$14.00/M2 per month was implemented to support public businesses benefiting the community and EIPS. It was noted that there will be not be an increase in the Fee Schedules for the 2014/15 school year.

Moved by J. Seutter:

067/2014	THAT the Board of Trustees approve the School Rental Fee Schedule and the Surplus Classroom Space Fee Schedule for the 2014/2015 school year.	CARRIED <u>UNANIMOUSLY</u>
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Board Chair

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Secretary-Treasurer

2014 – 2015 Budget Assumptions

S. McFadyen and P. Cross presented the 2014/2015 Budget Assumptions. Policy 2 – 8.1 Role of the Board – Fiscal Accountability establishes that the Board of Trustees approve the budget assumptions. EIPS establishes assumptions that the budget will be based upon. These assumptions are used to guide the development of the 2014/2015 budget. Changes in key assumptions such as enrolment and standard cost have the potential to dramatically affect the budget.

Moved by H. Wall:

068/2014	THAT the Board of Trustees approve the budget assumptions for the 2014/2015 budget.	CARRIED <u>UNANIMOUSLY</u>
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Draft Budget for 2014/2014

S. McFadyen and P. Cross presented the Draft Budget for 2014/2015. Policy 2 – 8.4 Role of the Board – Fiscal Accountability establishes that the Board of Trustees will monitor the fiscal management of the division. This includes reviewing the draft budget. Following presentation to the Board, the draft budget and allocations will be distributed to schools and departments to review and balance.

Moved by R. Welsh:

069/2014	THAT the Board of Trustees receive for information the 2014/2015 draft budget.	CARRIED <u>UNANIMOUSLY</u>
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Committee of the Whole

Moved by S. Gordon:

070/2014	THAT the Board meet In Camera (11:50 a.m.)	CARRIED <u>UNANIMOUSLY</u>
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Moved by H. Wall:

071/2014	THAT the Board revert to regular session (12:20 p.m.)	CARRIED <u>UNANIMOUSLY</u>
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Moved by R. Welsh:

072/2014	THAT the Board Meeting be adjourned at 12:20 p.m.	CARRIED <u>UNANIMOUSLY</u>
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Board Chair

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Secretary-Treasurer