



**FORM A: PERMISSION TO BE DRIVEN IN A PRIVATE VEHICLE ON A FIELD TRIP**

The personal information on this form is collected, used, and disclosed in accordance with the *School Act*, Section 45 and the *Freedom of Information and Protection of Privacy Act*, Section 33 to determine the suitability of volunteers to transport students.

If you have any questions about the collection, use, and disclosure of personal information, please contact Elk Island Public Schools’ FOIP Coordinator, 683 Wye Road, Sherwood Park, AB T8B 1N2 780-417-8204.

NOTE: PARTS A AND B MUST BE COMPLETED BEFORE PART C. ALL PARTS OF THIS FORM MUST BE COMPLETED AND HANDED IN TO THE SCHOOL OFFICE BY \_\_\_\_\_

Date

Description of Activity \_\_\_\_\_

Destination \_\_\_\_\_

Date \_\_\_\_\_ Time \_\_\_\_\_

The Board’s Umbrella Liability Insurer provides coverage, subject to the exclusions and limitations set out in the policy, for parents, volunteers, and staff who are drivers or owners of vehicles used to provide transportation for students in compliance with Elk Island Public Schools’ procedures regarding such transportation. The said insurance is EXCESS only, and does not replace the driver’s /owner’s insurance as the primary insurance. The excess insurance will only be available after the driver’s / owner’s insurance is exhausted, and only applies to payments in excess of two million dollars (\$2,000,000.00). Owners must carry a minimum of two million dollars (\$2,000,000.00) Public Liability and Property Damage insurance to be fully protected, and for the vehicle owned by them to be approved as a vehicle for transporting students.

**A. ACKNOWLEDGEMENT OF ADEQUATE INSURANCE ON ADULT’S VEHICLE AND DRIVER’S DECLARATION**

I \_\_\_\_\_, do hereby acknowledge that my vehicle is  
(Name of Vehicle Owner)

insured for not less than two million dollars (\$2,000,000) PL and PD insurance and that I assume complete liability while the students assigned to my vehicle are transported.

\_\_\_\_\_  
(Signature of Vehicle Owner)

\_\_\_\_\_  
(Print Name)

As owner of the vehicle referred to herein, I confirm that the undersigned driver has my permission to use the said vehicle for the purpose described herein.

\_\_\_\_\_  
(Signature of Vehicle Owner)

\_\_\_\_\_  
(Date)

As driver of the vehicle referred to herein, I confirm that I am the holder of a valid and current Alberta driver’s license for the type of vehicle to be used, and that it does not restrict me from driving under any circumstance, and is not subject to any conditions except: \_\_\_\_\_ which I will fulfill.

\_\_\_\_\_  
(Class of Licence)

\_\_\_\_\_  
(Driver Signature)

\_\_\_\_\_  
(Print Name)

**B. STATUS OF ADULT DRIVER**

An adult is anyone 18 years of age or older. The principal/designate shall circle the appropriate designation:

The adult who will drive is a (circle one) STAFF PARENT VOLUNTEER  
NON-PARENT VOLUNTEER STUDENT

**C. CONSENT FOR A STUDENT TO BE A PASSENGER WITH AN ADULT DRIVER**

**Either:**

**PERMISSION FROM PARENT OF MINOR STUDENT**

I acknowledge and give permission for

\_\_\_\_\_ (Student's Name)

to be a passenger in a motor vehicle driven by \_\_\_\_\_ (Driver's Name Must be Entered)

during the above activity. I recognize that there is a risk of serious injury or death in the case of an accident, and hereby agree that Elk Island Public Schools has no liability in regard to the transportation and any accident or loss, including loss of property, personal injury, or death that may occur and further agree to indemnify and save harmless the Elk Island Public School Board and its elected officials and employees, servants and agents, of and from all actions, causes of action, suits, debts, dues or demands of whatsoever nature or kind arising out of or related to or incidental to the transportation of the above named person.

\_\_\_\_\_ (Signature of Parent/Guardian)

\_\_\_\_\_ (Date)

**Or:**

**ACKNOWLEDGEMENT OF INDEPENDENT STUDENT**

I acknowledge that I will be a passenger in a motor vehicle driven by

\_\_\_\_\_ (Driver's Name Must be Entered)

during the above school sponsored activity and pursuant to A above, that this private vehicle is insured by the vehicle's owner to a minimum of two million dollars (\$2,000,000). I recognize that there is a risk of serious injury or death in the case of an accident, and hereby agree that Elk Island Public Schools has no liability in regard to the transportation and any accident or loss, including loss of property, personal injury, or death that may occur and further agree to indemnify and save harmless the Elk Island Public School Board and its elected officials and employees, servants and agents, of and from all actions, courses of action, suits, debts, dues or demand of whatsoever nature or kind arising out of or related to or incidental to the transportation of the above named person.

\_\_\_\_\_ (Signature of Independent Student)

\_\_\_\_\_ (Date)