



Elk Island Public Schools' Committee of School Councils

What is the Committee of School Councils (COSC)?

A group of parent representatives from School Councils across Elk Island Public Schools (EIPS).

COSC meets once a month, usually in the boardroom at Central Office.

Meetings provide an opportunity for School Council representatives to come together to hear about projects and initiatives happening at the division level.

Meetings are also a forum for sharing ideas and providing input on specific initiatives to EIPS' Board of Trustees and senior administration.

What is Communications' role at COSC?

Liaison between COSC Chair/members and Central Office.

Assist with creating and distributing meeting agendas.

Assist with formatting and distributing meeting minutes.

Schedule and set up monthly meetings.

Manage/update content on the COSC page of the division website.

- www.eips.ca/cosc

Manage and distribute the COSC contact list, and maintain the COSC email distribution list.



www.eips.ca

What does a COSC meeting look like?

Review and approval of the agenda

Review and approval of previous meeting's minutes

Board Report

ATA Report

New Business

- Large, discussion/presentation items
- Feedback-gathering items

For Information

- Quick snippets of information
- Follow-up items from previous meetings



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How do we prepare the agenda?

COSC members brainstorm ideas for the year at the first meeting.

COSC members may submit ideas throughout the year to the Chair/Communications.

Communications works with the Chair to prepare each meeting's agenda.

Each month, draft agendas are circulated to our Board Chair and Superintendent to review and make additions.

COSC Chair approves the final agenda.

Agenda is distributed to members and posted on our division website usually a few days before the meeting.



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What do you want to see on the agenda in 2014/2015?

Past standard items have included:

- Division budget presentation
- Three-Year Education Plan
- Division Diploma and Student Learning Assessments (SLAs results)
- Alberta School Councils' Association (ASCA) information/presentations
- ASCA Annual Conference and AGM information – start the resolution process now and culminate in AGM in April in Edmonton
- Excellence in Teaching nominations



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Questions?

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