



BOARD MEETING MINUTES

April 20, 2023

The regular meeting of the Elk Island Public Schools Board of Trustees was held on Thursday, April 20, 2023, in the Boardroom, Central Services, Sherwood Park, Alberta. The Board of Trustees meeting convened with Board Chair Trina Boymook calling the meeting to order at 9:02 a.m.

BOARD MEMBERS PRESENT

T. Boymook, Board Chair
C. Holowaychuk, Vice-Chair
C. Allen
R. Footz
D. Irwin
S. Miller
J. Seutter
J. Shotbolt
R. Sorochan (virtual)

ADMINISTRATION PRESENT

M. Liguori, Superintendent
S. Stoddard, Associate Superintendent, Supports for Students
B. Billey, Associate Superintendent, Human Resources
C. Cole, Secretary-Treasurer
D. Antymniuk, Division Principal
C. Langford-Pickering, Executive Assistant/Recording Secretary

CALL TO ORDER

Meeting called to order at 9:02 a.m. with all trustees noted above in attendance.

IN-CAMERA SESSION

071/2023 | Trustee Irwin moved: That the Board meet in camera (9:02 a.m.).

CARRIED UNANIMOUSLY

072/2023 | Trustee Allen moved: That the Board revert to regular session (9:50 a.m.).

CARRIED UNANIMOUSLY

The Board recessed at 9:50 a.m. and reconvened at 10:04 a.m. with all trustees noted above in attendance.

TREATY 6 ACKNOWLEDGMENT

Board Chair Boymook acknowledged with respect the history, spirituality, and culture and languages of the First Nations people with whom Treaty 6 was entered into, the territory wherein EIPS resides. We acknowledge our responsibility as Treaty members. We also honour the heritage and gifts of the Métis people.

AGENDA

Board Chair Boymook called for additions or deletions to the Agenda.

073/2023 | Trustee Irwin moved: That the Agenda be adopted, as circulated.

CARRIED UNANIMOUSLY

APPROVAL OF MINUTES

Board Chair Boymook called for confirmation of the March 16, 2023 Board Meeting Minutes.

074/2023 | Trustee Shotbolt moved: That the Board of Trustees approves the Minutes of March 16, 2023 Board Meeting, as circulated.

CARRIED UNANIMOUSLY

Board Chair Boymook called for confirmation of the April 6, 2023 Board Special Meeting Minutes.

075/2023 | Trustee Seutter moved: That the Board of Trustees approves the Minutes of April 6, 2023 Board Special Meeting, as circulated.

CARRIED UNANIMOUSLY

CHAIR REPORT

Board Chair Boymook presented the Chair's report. Condolences were extended to Constable Harvinder Singh Dhami of the Strathcona County RCMP's family and the Police Force family.

076/2023 | Board Chair Boymook moved: That the Board of Trustees receives the Chair's report for information.

CARRIED UNANIMOUSLY

SUPERINTENDENT REPORT

Superintendent Liguori presented the Superintendent's report.

077/2023 | Trustee Miller moved: That the Board of Trustees receives the Chair's report for information.

CARRIED UNANIMOUSLY

COMMENTS, PRESENTATIONS AND DELEGATIONS AT BOARD MEETINGS

Board Chair Boymook noted there was a delay in Delegations to the Board to accommodate late arrival. The Board proceeded with the Association/Employee Group reports.

Board Chair referenced Board Policy 7: Board Operations, Section 10, Comments, Presentations, and Delegations at Board Meetings and advised the presenters that the meeting is a public meeting, and delegations will be recorded.

Secretary-Treasurer Cole called upon Deputy Mayor Pickett to bring delegation to the Board in response to the Andrew School Report. Deputy Mayor Pickett shared the history of Andrew School and EIPS' decisions relative to the reduction of the senior and junior high programming at Andrew School.

Mayor Merwin Haight also brought a delegation and stressed the importance of Andrew School in the community. Letters of support from community members were provided to the Board.

Board Chair Boymook noted the Board will respond following the meeting.

Association/Employee Groups

ASBA ZONE 2/3 REPORT

Trustee Shotbolt presented to the Board the report from the ASBA Zone 2/3 meeting held on March 17, 2023.

078/2023 | Trustee Shotbolt moved: That the Board of Trustees receives the report from the representative of the ASBA Zone 2/3 for information.

CARRIED UNANIMOUSLY

ATA LOCAL REPORT

Board Chair Boymook welcomed ATA representative D. Zielke. Representative Zielke presented the Local ATA report to the Board.

079/2023 | Trustee Footz moved: That the Board of Trustees receives for information the report from the representative of the ATA Local #28.

CARRIED UNANIMOUSLY

EMPLOYEE RELATIONS GROUP (ERG) REPORT

Board Chair Boymook welcomed ERG representative D. Jarvin. Representative Jarvin presented to the Board the report on behalf of the Employee Relations Group.

080/2023 | Trustee Allen moved: That the Board of Trustees receives for information the report from the representative of the Employee Relations Group.

CARRIED UNANIMOUSLY

Business Arising from Previous Meeting

No business arising from the previous meeting.

New Business

BUSINESS ARISING FROM IN CAMERA

081/2023 | Trustee Irwin moved: That the Board of Trustees declares 5137 Queen Street, Bruderheim, Alberta, surplus to the Board's needs.

CARRIED UNANIMOUSLY

BOARD POLICY 2: ROLE OF THE BOARD

Trustee Footz presented to the Board amendments to Board Policy 2: Role of the Board for approval.

082/2023 | Vice-Chair Holowaychuk moved: That the Board of Trustees approves amendments to Board Policy 2: Role of the Board, as presented.

CARRIED UNANIMOUSLY

BOARD POLICY 10: POLICY MAKING

Trustee Footz presented to the Board amendments to Board Policy 10: Policy Making for approval.

083/2023 | Trustee Irwin moved: That the Board of Trustees approves amendments to Board Policy 10: Policy Making, as presented.

CARRIED UNANIMOUSLY

BOARD POLICY 12: ROLE OF THE SUPERINTENDENT

Trustee Footz presented to the Board amendments to Board Policy 12: Role of the Superintendent for approval.

084/2023 | Trustee Seutter moved: That the Board of Trustees approves amendments to Board Policy 12: Role of the Superintendent, Appendix A - Superintendent Evaluation Process Criteria and Timelines, Appendix B – Performance Assessment Guide, as presented.

CARRIED UNANIMOUSLY

BOARD POLICY 20: ASSESSMENT AND REPORTING OF STUDENT LEARNING

Trustee Footz presented to the Board amendments to Board Policy 20: Assessment and Reporting of Student Learning for approval.

Further amendments were requested by the Board as follows:

1. Under Section 1.2.1, Formative Assessment it was noted that the word “Achievement” at the end of second sentence should not be struck out. Vice-Chair Holowaychuk provided clarification that the unmarked copy was stated correctly.
2. Under Section 1.3 Descriptive Feedback, Board Chair Boymook requested the word “descriptive” be struck out in the definition as the word is used in the defined word.

1.3. **Descriptive Feedback**

Part of an ongoing, **descriptive** communication that is clear, specific, meaningful and timely to support improved learning and achievement. ~~specific, and constructive conversation about learning that relates directly to the learner outcomes.~~

085/2023 | Trustee Allen moved: That the Board of Trustees approves amendments to Board Policy 20: Assessment and Reporting of Student Learning, as presented.

CARRIED UNANIMOUSLY

Point of Order was called by Trustee Sorochan regarding the word “descriptive” being struck from the sentence. Trustee Sorochan asked for clarification regarding Board Policy approvals during a Public Board meeting.

Board Chair provided clarification and noted the change was a recommended amendment noted in red font therefore up for discussion.

Vote on 085/2023 CARRIED UNANIMOUSLY

BOARD POLICY 21: EXPENSE TRANSPARENCY

Trustee Footz presented to the Board amendments to Board Policy 21: Expense Transparency for approval.

086/2023 | Trustee Miller moved: That the Board of Trustees approves amendments to Board Policy 21: Expense Transparency, as presented.

The Board discussed the language used under definitions pertaining to “*associated costs including, but not limited to*”. Recommendation was made to send Board Policy 21 back to Policy Committee for further review.

087/2023 | Vice-Chair moved: That Policy 21: Expense Transparency be deferred and directed back to Policy Committee for further work.

CARRIED UNANIMOUSLY

KEY BUDGET ASSUMPTIONS

Director von Tettenborn presented to the Board for approval the key budget assumptions for 2023-24.

088/2023 | Trustee Footz moved: That the Board of Trustees approve the key budget assumptions for 2023-24, as presented.

CARRIED UNANIMOUSLY

SCHOOL FEES

Superintendent Liguori introduced Senior Accountants Laura Barrett and Christine Gillis. Director von Tettenborn presented for approval the school fees for 2023-24.

089/2023 | Trustee Irwin moved: That the Board of Trustees approves the 2023-24 School Fees as presented.

CARRIED UNANIMOUSLY

Committee Reports

POLICY COMMITTEE

Trustee Footz presented a report from the Policy Committee meeting held on April 11, 2023, for information.

090/2023 | Trustee Footz moved: That the Board of Trustees receives for information the report from the Policy Committee meeting held on April 11, 2023.

CARRIED UNANIMOUSLY

The Board recessed at 11:44 a.m. and reconvened from 11:54 a.m. with all trustees noted above in attendance.

Reports for Information

ANDREW SCHOOL

Superintendent Liguori presented to the Board for information the Andrew School Report.

091/2023 | Trustee Irwin moved: That the Board of Trustees receives for information the Andrew School Report.

Trustee Holowaychuk asked for clarification regarding the number of buses required to transport Andrew School students to Lamont, Mundare and Vegreville.

Point of Order was called for round two of questions.

Board Chair Boymook opened the floor for questions.

Trustee Irwin left the meeting at 1:07 p.m. and returned at 1:10 p.m.

Board Chair Boymook shared the Board's commitment, time and consideration for the closure of the senior high and junior high programming. At that time the Board made the decision that at any point where the Board could not provide quality education, they would need to revisit the programming at Andrew School.

Also, noted that a motion would be required to direct administration to complete a recommendation report to close Andrew School which would be presented to the Board and voted on at a separate Board meeting.

Administration will meet with the Andrew School community on Tuesday, April 25, 2023, and walk through the report for information presented to the Board on April 20, 2023, to share the historical piece, address questions and take information the community wishes us to receive.

Vote on 091/2023 *CARRIED UNANIMOUSLY*

092/2023 | Board Chair Boymook moved: That a Board Special Meeting be called on May 4, 2023, at 10 a.m. at which time administration will provide the Board of Trustees a final recommendation for the closure of Andrew school.

CARRIED UNANIMOUSLY

Trustee Notices of Motions and Requests for Information

No notices of motions and requests for information were presented.

ADJOURNMENT

Board Chair Boymook declared the meeting adjourned at 1:25 p.m.

Trina Boymook, Board Chair

Mark Liguori, Superintendent