

NEW BUSINESS

11. BUSINESS ARISING FROM IN CAMERA

12. TRUSTEE SCHOOL LIAISON REPRESENTATIVE LIST 2023-24

T. Boymook
(encl.)

COMMITTEE REPORT

REPORTS FOR INFORMATION

13. TRUSTEES' REPORTS/NOTICES OF MOTIONS/REQUESTS
FOR INFORMATION

(verbal)

ADJOURNMENT

RECOMMENDATIONS: BOARD OF TRUSTEES AUG. 24, 2023

2. That the Board meet in camera.
That the Board revert to regular session.
3. *Land and People Acknowledgement*
4. That the Agenda be adopted, as amended or as circulated.
- 5.1. That the Board of Trustees approve the Minutes of June 15, 2023 Meeting, as amended or as circulated.
6. That the Board of Trustees receive for information the Chair Report.
7. That the Board of Trustees receive for information the Superintendent Report.
8. *Comments from the Public and Staff Group Representatives*
9. That the Board of Trustees receive for information the report from the representative of the ATA Local #28.
10. *Employee Relations Group (ERG)*
11. *Business Arising from In Camera.*
12. That the Board of Trustees approve the 2023-24 Trustee School Liaison List, as presented.



BOARD MEETING MINUTES

June 15, 2023

The regular meeting of the Elk Island Public Schools Board of Trustees was held on Thursday, June 15, 2023, in the Boardroom, Central Services, Sherwood Park, Alberta. The Board of Trustees meeting convened with Board Chair Trina Boymook calling the meeting to order at 9:01 a.m.

BOARD MEMBERS PRESENT

T. Boymook, Board Chair
C. Holowaychuk, Vice-Chair
C. Allen
R. Footz
D. Irwin
S. Miller
J. Seutter
J. Shotbolt
R. Sorochan

ADMINISTRATION PRESENT

M. Liguori, Superintendent
S. Stoddard, Associate Superintendent, Supports for Students
B. Billey, Associate Superintendent, Human Resources
C. Cole, Secretary-Treasurer
D. Antymniuk, Division Principal
L. McNabb, Director, Communication Services
C. Langford-Pickering, Executive Assistant/Recording Secretary

CALL TO ORDER

Meeting was called to order at 9:01 a.m. with all trustees noted above in attendance.

IN-CAMERA SESSION

133/2023 | Trustee Irwin moved: That the Board meet in camera (9:01 a.m.).

CARRIED UNANIMOUSLY

134/2023 | Trustee Irwin moved: That the Board revert to regular session (9:39 a.m.).

CARRIED UNANIMOUSLY

The Board recessed at 9:39 a.m. and reconvened at 10:02 a.m. with all trustees noted above in attendance.

TREATY 6 ACKNOWLEDGMENT

Board Chair Boymook acknowledged with respect the history, spirituality, and culture and languages of the First Nations people with whom Treaty 6 was entered into, the territory wherein EIPS resides. We acknowledge our responsibility as Treaty members. We also honour the heritage and gifts of the Métis people.

AGENDA

Board Chair Boymook called for additions or deletions to the Agenda.

Board Chair noted the 11 a.m. time certain would be stricken from the agenda. The presentation to occur at its natural spot.

135/2023 | Trustee Seutter moved: That the agenda be adopted, as amended.

CARRIED UNANIMOUSLY

APPROVAL OF MINUTES

Board Chair Boymook called for confirmation of the May 25, 2023 Board Meeting Minutes.

136/2023 | Trustee Sorochan moved: That the Board of Trustees approves the Minutes of May 25, 2023 Board Meeting, as circulated.

CARRIED UNANIMOUSLY

CHAIR REPORT

Board Chair Boymook presented the Chair's report.

137/2023 | Board Chair Boymook moved: That the Board of Trustees receives the Chair's report for information.

CARRIED UNANIMOUSLY

SUPERINTENDENT REPORT

Superintendent Liguori presented the Superintendent's report.

138/2023 | Trustee Footz moved: That the Board of Trustees receives the Superintendent's report for information.

CARRIED UNANIMOUSLY

COMMENTS, PRESENTATIONS AND DELEGATIONS AT BOARD MEETINGS

SCA Society Board--Nate Peters, Board Chair and Steve Mebs, Vice Chair shared their Board's work with the SCA school and family communities to develop a vision and mission, improve parent engagement, transparency and communication strategies. As well as align SCA Society's strategic plan with Elk Island Public Schools plan.

Association/Employee Groups

ASBA ZONE 2/3 REPORT

Trustee Allen presented to the Board the report from the ASBA Zone 2/3 meeting held on May 26, 2023.

139/2023 | Trustee Allen moved: That the Board of Trustees receives the report from the representative of the ASBA Zone 2/3 for information.

CARRIED UNANIMOUSLY

ATA LOCAL REPORT

Board Chair Boymook welcomed ATA representative D. Zielke. Representative Zielke presented to the Board the ATA Local #28 report for information.

140/2023 | Trustee Footz moved: That the Board of Trustees receives for information the report from the representative of the ATA Local #28.

CARRIED UNANIMOUSLY

EMPLOYEE RELATIONS GROUP (ERG) REPORT

Board Chair Boymook welcomed ERG representative D. Jarvin. Representative Jarvin presented to the Board the ERG report for information.

Board Chair expressed gratitude on behalf of the Board to Dulcie Jarvin for her passion and work in representing the Classified staff group—best wishes in her retirement.

141/2023 | Trustee Allen moved: That the Board of Trustees receives for information the report from the representative of the Employee Relations Group.

CARRIED UNANIMOUSLY

Business Arising from Previous Meeting

No business arising from the previous meeting.

New Business

BUSINESS ARISING FROM IN CAMERA

142/2023 | Trustee Shotbolt moved: That the Board declare that Andrew School, accompanying lands and identified capital assets are surplus to Board needs; and

That pursuant to sections 9 and 10 of Alberta Regulation 86/2019, *Education Act*, “Disposition of Property Regulation,” the Board ask the Minister:

- to approve the Board’s declaration and the property and identified capital assets either
 - be transferred to the municipality, or if the municipality refuses,
 - to be disposed of as per the regulation.

CARRIED UNANIMOUSLY

AUDIT ENGAGEMENT LETTER

Vice-Chair Holowaychuk presented to the Board the 2023 engagement letter from MNP LLP for approval.

143/2023 | Trustee Seutter moved: That the Board of Trustees approves the 2023 financial audit engagement letter, as presented.

CARRIED UNANIMOUSLY

ATTENDANCE BOUNDARY ADJUSTMENT: ELEMENTARY FRENCH IMMERSION

Superintendent Liguori and Assistant Director Dragon presented to the Board for approval the proposed attendance boundary adjustment for the elementary French Immersion program.

144/2023 | Vice-Chair Holowaychuk moved: That the Board of Trustees approves the adjusted elementary French Immersion attendance boundaries:

- Designate elementary French Immersion students living in Cambrian Crossing to Heritage Hills Elementary, effective 2023-24.
- Expand Heritage Hills French Immersion attendance boundary so it aligns with its regular English program boundary—phased in starting with kindergarten in 2024-25.

CARRIED UNANIMOUSLY

Committee Reports

AUDIT COMMITTEE

Vice-Chair Holowaychuk presented a report from the Audit Committee meeting held on June 7, 2023, for information.

145/2023 | Vice-Chair Holowaychuk moved: That the Board of Trustees receives for information the report from the Audit Committee meeting held on June 7, 2023.

CARRIED UNANIMOUSLY

Reports for Information

UNAUDITED FINANCIAL REPORT FOR SEPT. 1, 2022 TO MAY 31, 2023

Director Lewis presented to the Board the Unaudited Financial Report for the period Sept. 1, 2022 to May 31, 2023, for information.

Trustee Shotbolt left at 11:03 a.m. and returned at 11:05 a.m.

146/2023 | Trustee Allen moved: That the Board of Trustees receives for information the Unaudited Financial Report for the period Sept. 1, 2022 to May 31, 2023, for Elk Island Public Schools.

CARRIED UNANIMOUSLY

2022-23 SUMMARY OF SCHOOL FEE CHANGES

Secretary-Treasurer Cole presented to the Board a summary of fee changes from January to June 2023.

147/2023 | Trustee Seutter moved: That the Board of Trustees receives for information a summary of fee changes from January to June 2023, for the 2022-23 school year.

CARRIED UNANIMOUSLY

NATIONAL AND INTERNATIONAL FIELD TRIPS 2022-23

Associate Superintendent Stoddard presented to the Board the National and International Field Trips Report for information.

148/2023 | Trustee Irwin moved: That the Board of Trustees receives for information a report on national and international field trips for the 2022-23 school year.

CARRIED UNANIMOUSLY

LOCALLY DEVELOPED COURSES 2023-24

Associate Superintendent Stoddard presented to the Board the Locally Developed Courses for 2023-24.

149/2023 | Trustee Shotbolt moved: That the Board of Trustees receives for information a report on Locally Developed Courses for the 2023-24 school year.

CARRIED UNANIMOUSLY

Trustee Notices of Motion and Requests for Information

No notice of motions or request for information was reported.

Board Chair Boymook and fellow trustees recognized Superintendent Liguori's last public Board meeting with Elk Island Public Schools – "so many tremendous things accomplished that made a difference for EIPS and the Board is forever grateful. Superintendent Liguori's leadership led the Division through challenging times using a well measured approach and sound direction. A lot of successes to celebrate. EIPS is in a far better place because of Superintendent Liguori's leadership, openness and knowledge. The Board is grateful for the Superintendent's guidance, advice and respect, and for being student-centred."

Trustee referenced the song, *For Good*, stating "because I knew you, I have been changed for good."

Superintendent Liguori recognized the ERG and ATA representatives' service in representing EIPS staff groups. He asked that his gratitude be passed on to staff for their dedication, hard work, public education focus and dedication to EIPS.

- Superintendent Liguori expressed to the Board that it has been an honour and privilege to work with them, and former trustees over the past eight-plus years. May the Board embrace Dr. Sandra Stoddard.

ADJOURNMENT

Board Chair Boymook declared the meeting adjourned at 11:55 a.m.

Trina Boymook, Board Chair

Mark Liguori, Superintendent



RECOMMENDATION REPORT

DATE: Aug. 24, 2023

TO: Board of Trustees

FROM: Trina Boymook, Board Chair

SUBJECT: 2023-24 Trustee School Liaison Representative List

ORIGINATOR: Trina Boymook, Board Chair

RESOURCE STAFF: Sandra Stoddard, Superintendent
Candace Cole, Secretary-Treasurer
Carol Langford-Pickering, Executive Assistant

REFERENCE: Board Policy 3: Role of the Trustee
Board Policy 7: Board Operations

EIPS PRIORITY: Enhance public education through effective engagement

EIPS GOAL: Engaged and effective governance

EIPS OUTCOME: The Division is committed to engagement and advocacy to enhance public education.

RECOMMENDATION:

That the Board of Trustees approves the 2023-24 Trustee School Liaison Representative List, as presented.

BACKGROUND:

Trustees are assigned to represent and liaise with schools in their geographic area, which includes attending the school council meetings and participating in school-based events and initiatives.

COMMUNICATION PLAN:

The 2023-24 Trustee School Liaison listing will be shared with the Board of Trustees, Executive Team, and Schools and Central Administration

ATTACHMENT(S):

1. 2023-24 Trustee School Liaison Representative List

CC:clp

Dept.		School	Phone No.	Principal	Assistant Principal	School Address	School Contact	Trustee
104	ALH	A. L. Horton Elementary (K-6)	780-632-3113	Keri Busenius	Amy Rice (Acting)	5037 - 48 Avenue, Vegreville T9C 1L8	Connie Bay	R. Footz
101	AEL	Ardrossan Elementary (K-6)	780-922-2066	Dan Verhoeff	Carla Kokotailo (Acting)	53131 Range Road 222, Ardrossan T8E 2M8	Tanya Suprovich	S. Miller
103	AJS	Ardrossan Junior Senior High (7-12)	780-922-2228	MJ Nam	Lonnie Hicks / Trudi Williamson	53129 Range Road 222, Ardrossan T8E 2M8	Chancie Cole	S. Miller
105	BFH	Bev Facey Community High (10-12)	780-467-0044	Ken Wlos	D'Anne Bennett / Corey Kropp / Paul Schwartz	99 Colwill Boulevard, Sherwood Park T8A 4V5	Natasha Giouf	D. Irwin
107	BWD	Brentwood Elementary (K-6)	780-467-5591	Garry Russell	John Murphy	28 Heron Road, Sherwood Park T8A OH2	Chantelle Grieve / Tracy Beaudry	D. Irwin
110	BRU	Bruderheim (K-6)	780-796-3936	Dave Ambruster	n/a	Box 190, Bruderheim TOB OSO	Karen Carlson	C. Holowaychuk
111	CBN	École Campbelltown (K-6)	780-467-5143	Greg Probert	Taylor Cullum	271 Conifer Street, Sherwood Park T8A 1M4	Aicha Dermoumi	D. Irwin
113	CAS	**Castle (Scottford Colony) (1-9)	780-998-0784	Dave Ambruster	Teacher-in-Charge (Jennifer Fredeen)	55262 Range Road 214, Fort Saskatchewan T8L 4A3	Karen Carlson	R. Sorochan
115	CLB	Clover Bar Junior High (7-9)	780-467-2295	Matt Shudra	Cherum Orr	50 Main Boulevard, Sherwood Park T8A OR2	(vacant)	D. Irwin
116	DCE	Davidson Creek Elementary (K-6)	780-467-5557	Helene Hewitt	Jay Robertson	360 Davenport Drive, Sherwood Park T8H 1Y1	Christa Gawron	T. Boymook
119	FRH	F. R. Haythome Junior High (7-9)	780-467-3800	Lana Lastiwka	Brad Smilanich / Mark Wever	300 Colwill Boulevard, Sherwood Park T8A 5R7	Karen Bidniak	T. Boymook
120	FSC	Fort Saskatchewan Christian (K-9)	780-998-7044	Matt Matheson	Nadine Lennox	9806 - 101 Street, Fort Saskatchewan T8L 1V4	Arlene Hachey	J. Shotbolt
121	FSE	Fort Saskatchewan Elementary (K-6)	780-998-7771	Shelby Labrecque	Kim Zapesocki	9802 - 101 Street, Fort Saskatchewan T8L 1V4	Manon Marcoux-Jones	R. Sorochan
125	FHS	Fort Saskatchewan High (10-12)	780-998-3751	Curtis Starke	Rita Lal	10002 - 97 Avenue, Fort Saskatchewan T8L 1R2	Barb Cooke	R. Sorochan
127	FTV	Fultonvale Elementary Junior High (K-9)	780-922-3058	Jeff Spady	Dustine Vicic	52029 Range Road 224, Sherwood Park T8C 1B5	Michele Edmundson	J. Seutter
129	GLN	Glen Allan Elementary (K-6)	780-467-5519	Jen Ference	Chrissy Appleby	106 Georgian Way, Sherwood Park T8A 2V9	Shauna Delainey	T. Boymook
126	HHE	Heritage Hills Elementary (K-6)	780-467-7447	Bill Schlacht	Sherri Johnston	280 Heritage Drive, Sherwood Park T8A 6J8	Suzanne Cleet	J. Seutter
131	JMW	James Mowat Elementary (K-6)	780-992-1272	Stacey Boyko	Amaya Ortigosa	9625 - 82 Street, Fort Saskatchewan T8L 3T6	Sherri Jensen	J. Shotbolt
130	LLR	Lakeland Ridge (K-9)	780-416-9018	Jeff Huculak	Alexandra Candler / Kerri Williams	101 Crimson Drive, Sherwood Park, T8H 2P1	Cathy Eyben	J. Seutter
132	LME	Lamont Elementary (K-6)	780-895-2269	Paul McKay	Naomi Arzate	4723 - 50 Avenue, Lamont, AB Mailing address: Box 329, Lamont TOB 2R0	Tanya Best	C.Holowaychuk
134	LHS	Lamont High (7-12)	780-895-2228	Kelly Sawatzky	Marlis Marler	4811 - 50 Avenue, Lamont TOB 2R0	Shantel Noppers	C.Holowaychuk
133	MHV	Mills Haven Elementary (K-6)	780-467-5556	Jon Elzinga	Janice Sundar	73 Main Boulevard, Sherwood Park T8A OR1	Shauna Kimble	C. Allen
136	MUN	Mundare (K-8)	780-764-3962	Melissa Kerr	n/a	Box 319, Mundare TOB 3H0	Marie (Catherine) Bartsch	C.Holowaychuk
118	EPE	École Parc Élémentaire (K-6)	780-998-3741	Tandy Atchison (Acting)	Jade Jordan (Acting)	9607 Sherridon Drive, Fort Saskatchewan T8L 1W5	Sherri Prince	R. Sorochan
137	PNE	Pine Street Elementary (K-6)	780-467-2246	Tracey Arbutnott	Murray Howell	133 Pine Street, Sherwood Park T8A 1H2	Lisa Waselenkoff	C. Allen
140	PLR	***Pleasant Ridge Colony (1-9)	780-658-3782	Keri Busenius	Teacher-in-Charge (Vanessa Benoit)	PO Box 549, Vegreville T9C 1R6	Connie Bay	R. Footz
138	RLC	****Ranch Learning Centre (7-12)	780-895-2228	Kelly Sawatzky	Marlis Marler	Mailing address: 4811 - 50 Avenue, Lamont TOB 2R0	Shantel Noppers	C.Holowaychuk
128	RHJ	Rudolph Hennig Junior High (7-9)	780-998-2216	Greg Cruikshank	Glenda Gray (Acting)	9512 - 92 Street, Fort Saskatchewan T8L 1L7	Donna Gaumont / Margaret Tomkow	R. Sorochan
141	SAL	Salisbury Composite High (10-12)	780-467-8816	Sunny Sandhu	Erin Clark/ Kyle Samarutunga/ Liane Schultz	20 Festival Way, Sherwood Park T8A 4Y1	Karen Schlegl / Jackie Uhrig	T. Boymook
143	SWH	Sherwood Heights Junior High (7-9)	780-467-5930	Amit Mali	Malori Sparrow (Acting) / Aaron Tuckwood	241 Fir Street, Sherwood Park T8A 2G6	Candace Lyles	C. Allen
150	SPS	SouthPointe (K-9)	780-998-2747	Carol Brown	Laurie Caines	11 SouthPointe Blvd, Fort Saskatchewan T8L 0T9	Joanne Warwa	J. Shotbolt
142	SCE	Strathcona Christian Academy Elem. (K-6)	780-449-2787	Francis Poole	Jon Alstad / Jaime Peters	52362 Range Road 231, Sherwood Park T8B 0A3	Charlene Gagne	J. Seutter
144	SCS	Strathcona Christian Academy Sec. (7-12)	780-464-7127	Matt Spronk	Kyla Harding / Kevin Winkel	1011 Clover Bar Road, Sherwood Park T8A 4V7	Jackie Bateman	C. Allen
145	UNC	Uncas Elementary (K-6)	780-922-4025	TJ Kennerd	n/a	21313 Township Rd 524, Ardrossan T8G 2G2	(vacant)	S. Miller
146	VJS	Vegreville Composite High (7-12)	780-632-3341	Cheryl Semeniuk	Holly Warawa	Box 1348, 6426 - 55 Avenue, Vegreville T9C 1S5	Katelyn Peden	R. Footz
147	WHF	Wes Hosford Elementary (K-6)	780-464-1711	Sue Freiheit	Ralph Arndt	207 Granada Boulevard, Sherwood Park T8A 3R5	Terry Snow	D. Irwin
149	WBO	Westboro Elementary (K-6)	780-467-7751	Mike Lastiwka	Tracey Prouse	1078 Strathcona Drive, Sherwood Park T8A OZ9	Billie Jean Mephram	T. Boymook
151	WFG	Win Ferguson Elementary (K-6)	780-998-1441	Bill Korec	Tami Richert	9529 - 89 Street, Fort Saskatchewan T8L 1J2	Michelle Campbell	J. Shotbolt
153	WBF	Woodbridge Farms Elementary (K-6)	780-464-3330	Kari Huk	Teri Pearn	1127 Parker Drive, Sherwood Park T8A 4E5	Christy Hinks	C. Allen
		Next Step						
170	SPO	Next Step Senior High - Sher. Park (7-12)	780-464-1899	Barclay Spady	Krista Porter	20 Festival Way, Sherwood Park T8A 4Y1 (Rm 124)	Wendy Drader	D. Irwin
174	FSO	Next Step Senior High - Ft. Sask. (10-12)	780-992-0101	" "	" "	9807 - 108 Street, Fort Saskatchewan T8L 2J2	" "	J. Shotbolt
178	VGO	Next Step Senior High - Vegreville (10-12)	780-632-7998	" "	" "	Box 1348, 6426 - 55 Avenue, Vegreville T9C 1S5	" "	R. Footz

administered by BRU *administered by ALH ****administered by LHS

Bold = new administrator / school contact

Trustees: Cathy Allen, Trina Boymook, Randy Footz, Colleen Holowaychuk, Don Irwin, Susan Miller, Jim Seutter, Jacqueline Shotbolt, Ralph Sorochan