



BOARD MEETING MINUTES

February 20, 2025

The regular meeting of the Elk Island Public Schools Board of Trustees was held on Thursday, February 20, 2025, in the Boardroom, Central Services, Sherwood Park, Alberta. The Board of Trustees meeting convened with Board Chair Allen calling the meeting to order at 9:00 a.m.

BOARD MEMBERS PRESENT

C. Allen, Board Chair
S. Miller, Vice-Chair
R. Footz
C. Holowaychuk
R. Sorochan

BOARD MEMBERS ABSENT

T. Boymook
D. Irwin

ADMINISTRATION PRESENT

S. Stoddard, Superintendent
R. Marshall, Associate Superintendent, Supports for Students
R. Johnson, Associate Superintendent, Human Resources
C. Cole, Secretary-Treasurer
J. Anderson, Executive Director, Division Supports and Student Transportation Services
W. Gilewich, Executive Director, Facility Services and Information Technologies
L. McNabb, Director, Communication Services
C. Langford-Pickering, Executive Assistant/Recording Secretary

CALL TO ORDER

The meeting was called to order at 9:00 a.m. with all trustees noted above in attendance.

IN-CAMERA SESSION

016/2025 | Trustee Sorochan moved: That the Board meet in camera (9:00 a.m.).

CARRIED UNANIMOUSLY

017/2025 | Vice-Chair Miller moved: That the Board revert to regular session (10:03 a.m.).

CARRIED UNANIMOUSLY

The Board recessed at 10:03 a.m. and reconvened at 10:13 a.m. with all trustees noted above in attendance.

LAND AND PEOPLE ACKNOWLEDGMENT

Board Chair Allen welcomed all in attendance in person and virtually to the public session, followed by the Land and People Acknowledgment.

AGENDA

Board Chair Allen called for additions or deletions to the Agenda.

Trustee Holowaychuk requested item 9, ASBA Zone 2/3 Report be removed from the agenda as the meeting date was noted incorrectly and is scheduled on Feb. 21, 2025.

018/2025 | Vice-Chair Miller moved: That the Agenda be adopted, as amended.

CARRIED UNANIMOUSLY

APPROVAL OF MINUTES

Board Chair Allen called for confirmation of the Jan. 23, 2025 Board Meeting Minutes.

Trustee Sorochan sought clarity on the ASBA Conference and the Board's sponsorship, and asked if a School Council wants to use the school for a "watch party", will they be charged rental fees to do so?

Director McNabb noted a single link will be provided and School Councils are asked to conduct a watch party due to the limited number of spots within the Zoom conference. Director McNabb will investigate further whether additional links can be provided to single School Council member. Trustee Holowaychuk sought clarity on the access to breakout sessions using one link. Administration to follow-up.

019/2025 | Trustee Sorochan moved: That the Board of Trustees approves the Minutes of Jan. 23, 2025, Board Meeting, as circulated.

CARRIED UNANIMOUSLY

Board Chair Allen called for confirmation of the Feb. 12, 2025 Board Special Meeting Minutes.

020/2025 | Vice-Chair Miller moved: That the Board of Trustees approves the Minutes of Feb. 12, 2025, Board Special Meeting, as circulated.

CARRIED UNANIMOUSLY

BOARD REPORT

Board Chair Allen highlighted recent trustee events for information.

SUPERINTENDENT REPORT

Superintendent Stoddard highlighted recent events for information.

Board Chair Allen shared regrets on behalf of Trustee Irwin and Trustee Boymook, as they were unable to attend the public Board meeting.

COMMENTS, PRESENTATIONS AND DELEGATIONS AT BOARD MEETINGS

No comments, presentations or delegations were reported.

Association/Employee Groups

ATA LOCAL REPORT

Board Chair Allen welcomed the Alberta Teachers' Association (ATA) representative M. Holm. Representative Holm presented for information the ATA Local #28 report. Gratitude was expressed to Board Chair Allen, Trustee Boymook and Trustee Irwin for attending the ATA's Partners in Education Luncheon on Feb. 7, 2025.

Trustee Sorochan expressed congratulations to Representative Holm for her acclamation to the position of President, ATA Local #28.

EMPLOYEE RELATIONS GROUP (ERG) REPORT

Board Chair Allen welcomed the ERG representative M. Miller. Representative Miller presented the ERG report for information.

Business Arising from Previous Meeting

No business arising from previous meeting.

New Business

BUSINESS ARISING FROM IN CAMERA

No business arising from in camera.

BOARD POLICY 8: BOARD COMMITTEES

Trustee Footz presented to the Board the recommended amendments to Board Policy 8: Board Committees for approval.

021/2025 | Trustee Sorochan moved: That the Board of Trustees approves amendments to Board Policy 8: Board Committees, as presented.

CARRIED UNANIMOUSLY

BOARD POLICY 9: BOARD REPRESENTATIVES

Trustee Footz presented to the Board the recommended amendments to Board Policy 9: Board Representatives for approval.

022/2025 | Vice-Chair Miller moved: That the Board of Trustees approves amendments to Board Policy 9: Board Representatives, as presented.

CARRIED UNANIMOUSLY

BOARD POLICY 16: BOARD POLICY 16: RECRUITMENT AND SELECTION OF PERSONNEL

Trustee Footz presented to the Board the recommended amendments to Board Policy 16: Recruitment and Selection of Personnel for approval.

023/2025 | Trustee Sorochan moved: That the Board of Trustees approves amendments to Board Policy 16: Recruitment and Selection of Personnel, as presented.

CARRIED UNANIMOUSLY

BORROWING RESOLUTION – FEBRUARY 2025

Director Lewis presented to the Board the borrowing resolution for approval.

024/2025 | Trustee Holowaychuk moved: That the Board of Trustees approves the borrowing resolution to meet expenditures.

CARRIED UNANIMOUSLY

Reports for Information

No reports for information were presented.

Committee Reports

POLICY COMMITTEE

Trustee Footz presented a report for information from the Policy Committee meeting held on Feb. 3, 2025. The next meeting is scheduled for March 10, 2025.

STUDENT EXPULSION COMMITTEE

Trustee Footz presented a report for information from the Student Expulsion Committee meetings held on Feb. 4 and 18, 2025. Trustee Footz noted that the Committee received a response on an appeal submitted in 2023 to the Minister of Education. The recommendation for the expulsion was upheld and it was noted that EIPS' procedures were well followed.

GOVERNANCE AND EVALUATION COMMITTEE

Vice-Chair Miller presented a report for information from the Governance and Evaluation Committee meeting held on Feb. 4, 2025.

Trustee Notices of Motion and Requests for Information

No notices of motion or requests for information were reported.

On behalf of administration and the EIPS Board of Trustees, Superintendent Stoddard expressed condolences to the family and loved ones of two EIPS staff members, who sadly passed away recently.

Charlene Dey was a long-time educational assistant at Bruderheim School, who passed away on January 4. Charlene worked with EIPS for sixteen wonderful years, and we know she'll be remembered by staff, families and students for her caring and commitment. We pass along our sympathies to her husband, her son, her father and her extended family on their loss.

Prior to her passing on January 21, Pamela Brzezicki was a teacher with EIPS for 21 years—most of which were spent at Fultonvale Elementary Junior High. She was a beloved educator whose dedication to her students will be remembered and felt for years to come. We wish her husband, daughters, parents and others who are grieving her passing comfort and peace in the days ahead.

Board Chair Allen declared that the Board had reached the end of the public session at 10:57 a.m.

ADJOURNMENT

Board Chair Allen declared the meeting adjourned at 10:57 a.m.

Cathy Allen, Board Chair

Sandra Stoddard, Superintendent