



BOARD MEETING MINUTES

March 20, 2025

The regular meeting of the Elk Island Public Schools Board of Trustees was held on Thursday, March 20, 2025, in the Boardroom, Central Services, Sherwood Park, Alberta. The Board of Trustees meeting was convened with Board Chair Allen calling the meeting to order at 9:04 a.m.

BOARD MEMBERS PRESENT

C. Allen, Board Chair
S. Miller, Vice-Chair (virtual)
T. Boymook
R. Footz
C. Holowaychuk
D. Irwin
R. Sorochan

ADMINISTRATION PRESENT

S. Stoddard, Superintendent
C. Cole, Secretary-Treasurer
R. Marshall, Associate Superintendent, Supports for Students
M. Nam, Acting Associate Superintendent, Human Resources
J. Anderson, Executive Director, Division Supports and Student Transportation Services
W. Gilewich, Executive Director, Facility Services and Information Technologies
C. Langford-Pickering, Executive Assistant/Recording Secretary

CALL TO ORDER

The meeting was called to order at 9:04 a.m. with all trustees noted above in attendance.

IN-CAMERA SESSION

026/2025 | Trustee Irwin moved: That the Board meet in camera (9:04 a.m.).

CARRIED UNANIMOUSLY

027/2025 | Trustee Sorochan moved: That the Board revert to regular session (10:00 a.m.).

CARRIED UNANIMOUSLY

The Board recessed at 10:00 a.m. and reconvened at 10:09 a.m. with all trustees noted above in attendance.

LAND AND PEOPLE ACKNOWLEDGMENT

Board Chair Allen welcomed all in attendance in person and virtually to the public session, followed by the Land and People Acknowledgment.

AGENDA

Board Chair Allen called for additions or deletions to the Agenda.

028/2025 | Trustee Irwin moved: That the Agenda be adopted, as circulated.

CARRIED UNANIMOUSLY

APPROVAL OF MINUTES

Board Chair Allen called for confirmation of the Feb. 20, 2025 Board Meeting Minutes.

029/2025 | Trustee Holowaychuk moved: That the Board of Trustees approves the Minutes of Feb. 20 2025, Board Meeting, as circulated.

CARRIED UNANIMOUSLY

Board Chair Allen called for confirmation of the March 6, 2025 Board Special Meeting Minutes.

030/2025 | Trustee Footz moved: That the Board of Trustees approves the Minutes of March 6, 2025, Board Special Meeting, as circulated.

Point of Order called by Trustee Irwin Trustee Irwin requested to abstain from the vote.

Second vote called on Motion 030/2025

In Favour: Trustee Footz, Trustee Boymook, Vice-Chair Miller, Trustee Holowaychuk, Trustee Sorochan, Board Chair Allen
Pass: Trustee Irwin

BOARD REPORT

Board Chair Allen highlighted recent trustee events for information.

SUPERINTENDENT REPORT

Superintendent Stoddard highlighted recent events for information.

COMMENTS, PRESENTATIONS AND DELEGATIONS AT BOARD MEETINGS

No comments, presentations or delegations were reported.

Association/Employee Groups

ASBA ZONE 2/3 REPORT

Trustee Holowaychuk presented the ASBA Zone 2/3 report for the meetings held on February 21 and March 14, 2025. The next meeting is scheduled on April 11, 2025.

ATA LOCAL REPORT

Board Chair Allen welcomed the Alberta Teachers' Association (ATA) representative M. Holm. Representative Holm presented for information the ATA Local #28 report.

EMPLOYEE RELATIONS GROUP (ERG) REPORT

Board Chair Allen welcomed the ERG representative M. Miller. Representative Miller presented the ERG report for information. Representative Miller shared gratitude to the Board for hosting the ERG Luncheon on March 18, 2025.

Business Arising from Previous Meeting

No business arising from previous meeting.

New Business

BUSINESS ARISING FROM IN CAMERA

No business arising from in camera.

BOARD POLICY 25: PETITIONS AND PUBLIC NOTICES

Trustee Footz presented to the Board the recommended amendments to Board Policy 25: Petitions and Public Notices.

031/2025 | Trustee Sorochan moved: That the Board of Trustees approves amendments to Board Policy 25: Petitions and Public Notices, as presented.

CARRIED UNANIMOUSLY

2026-29 THREE-YEAR CAPITAL PLAN

Superintendent Stoddard and Assistant Director Dragon presented to the Board the *2026-29 Three-Year Capital Plan* for approval.

Board Chair Allen extended gratitude to the Planning team for their extensive work on the Three-Year Capital Plan.

032/2025 | Trustee Boymook moved: That the Board of Trustees approves the *2026-29 Three-Year Capital Plan* as presented for submission to Alberta Education.

CARRIED UNANIMOUSLY

Trustee Irwin left at 11:20 a.m. and returned at 11:23 a.m.

COLLEGIATE PROGRAM – DESIGNATION OF SCHOOL CODE AND NAME

Superintendent Stoddard and Associate Superintendent Marshall proposed the creation of a new school code with the name “Campus EIPS” to be used to register high school and returning 12 students in collegiate school program courses.

The Board commended administration for their work on this project considering the many roadblocks, taking the collegiate approach, utilizing EIPS’ facilities and putting the students’ interest at the forefront.

033/2025 | Trustee Boymook moved: That the Board of Trustees approves the creation of a new school code with the name “Campus EIPS” in Alberta Education’s Provincial Education Directory (PED) and the Provincial Approach to Student Information (PASI), which will be used to register students in collegiate school program courses at Ardrossan Junior Senior High, Bev Facey Community High, Fort Saskatchewan High, Lamont High, Salisbury Composite High, Strathcona Christian Academy Secondary, Vegreville Composite High and Next Step Outreach. Campus EIPS will be operated out of Central Services 683 Wye Road, Sherwood Park, Alberta T8B 1N2 and will become operational for the 2025-26 school year.

CARRIED UNANIMOUSLY

Reports for Information

FINANCIAL PROJECTIONS 2024-25

Director Lewis presented to the Board for information the Financial Projections for 2024-25.

UNAUDITED FINANCIAL REPORT FOR SEPT. 1, 2024 TO FEB. 28, 2025

Director Lewis presented to the Board for information the Unaudited Financial Report for Sept. 1, 2024 to Feb. 28, 2025.

Committee Reports

POLICY COMMITTEE

Trustee Footz presented a report for information from the Policy Committee meeting held on March 10, 2025. The next meeting is scheduled for April 8, 2025.

STUDENT EXPULSION COMMITTEE

Trustee Footz presented a report for information from the Student Expulsion Committee meeting held on Feb. 28, 2025.

GOVERNANCE AND EVALUATION COMMITTEE

Vice-Chair Miller presented a report for information from the Governance and Evaluation Committee meeting held on March 11, 2025. The next meeting is scheduled for April 8, 2025.

Trustee Notices of Motion and Requests for Information

Trustee Sorochan requested information regarding playgrounds and the assessment process, and why it has changed from past practice. Information to come to Board Caucus.

Board Chair Allen declared that the Board had reached the end of the public session at 12:25 p.m.

IN-CAMERA SESSION

034/2025 | Trustee Irwin moved: That the Board meet in camera (12:25 p.m.).

CARRIED UNANIMOUSLY

Trustees recessed at 12:25 p.m. and reconvened at 12:30 p.m. with all trustees noted above in attendance except for Vice-Chair Miller.

Vice-Chair Miller arrived at 1:09 p.m.

035/2025 | Vice-Chair Miller moved: That the Board revert to regular session (1:44 p.m.).

CARRIED UNANIMOUSLY

ADJOURNMENT

Board Chair Allen declared the meeting adjourned at 1:44 p.m.

Cathy Allen, Board Chair

Sandra Stoddard, Superintendent