



# BOARD MEETING MINUTES

**April 17, 2025**

The regular meeting of the Elk Island Public Schools Board of Trustees was held on Thursday, April 17, 2025, in the Boardroom, Central Services, Sherwood Park, Alberta. The Board of Trustees meeting was convened with Board Chair Allen calling the meeting to order at 9:00 a.m.

## **BOARD MEMBERS PRESENT**

C. Allen, Board Chair  
S. Miller, Vice-Chair  
T. Boymook  
R. Footz  
C. Holowaychuk  
D. Irwin  
R. SoroChan

## **ADMINISTRATION PRESENT**

S. Stoddard, Superintendent  
C. Cole, Secretary-Treasurer  
R. Marshall, Associate Superintendent, Supports for Students  
R. Johnson, Associate Superintendent, Human Resources  
J. Anderson, Executive Director, Division Supports and Student Transportation Services  
W. Gilewich, Executive Director, Facility Services and Information Technologies  
L. McNabb, Director, Communication Services  
C. Langford-Pickering, Executive Assistant/Recording Secretary

## **CALL TO ORDER**

The meeting was called to order at 9:00 a.m. with all trustees noted above in attendance.

## **IN-CAMERA SESSION**

036/2025 | Trustee Irwin moved: That the Board meet in camera (9:00 a.m.).

*CARRIED UNANIMOUSLY*

037/2025 | Trustee Boymook moved: That the Board revert to regular session (10:00 a.m.).

*CARRIED UNANIMOUSLY*

*The Board recessed at 10:00 a.m. and reconvened at 10:09 a.m. with all trustees noted above in attendance.*

## **LAND AND PEOPLE ACKNOWLEDGMENT**

Board Chair Allen welcomed all in attendance in person and virtually to the public session, followed by the Land and People Acknowledgment.

## **AGENDA**

Board Chair Allen called for additions or deletions to the Agenda.

038/2025 | Trustee Irwin moved: That the Agenda be adopted, as circulated.

*CARRIED UNANIMOUSLY*

## **RECOGNITIONS OF EDWIN PARR TEACHER AWARD NOMINEE SUBMISSIONS**

On behalf of the Board of Trustees, Director Nam extended congratulations to Janna MacLelland, French Immersion Kindergarten teacher, Ardrossan Elementary and Kyle Hagens, Grade 5 teacher, Strathcona Christian Academy Elementary, for their nomination for the Elk Island Public Schools Edwin Parr Teacher Award nominee. Janna MacLelland's submission has been put forward as Elk Island Public Schools Nominee for the 2025 Edwin Parr Teacher Award.

## **APPROVAL OF MINUTES**

Board Chair Allen called for confirmation of the March 20, 2025 Board Meeting Minutes.

039/2025 | Vice-Chair Miller moved: That the Board of Trustees approves the Minutes of March 20 2025, Board Meeting, as circulated.

*CARRIED UNANIMOUSLY*

## **BOARD REPORT**

Board Chair Allen highlighted recent trustee events for information.

## **SUPERINTENDENT REPORT**

Superintendent Stoddard highlighted recent events for information.

## **COMMENTS, PRESENTATIONS AND DELEGATIONS AT BOARD MEETINGS**

No comments, presentations or delegations were reported.

## **Association/Employee Groups**

### **ASBA ZONE 2/3 REPORT**

Trustee Holowaychuk presented the ASBA Zone 2/3 report for the meeting held on April 11, 2025. The next meeting is scheduled on May 23, 2025.

### **ATA LOCAL REPORT**

Board Chair Allen welcomed Alberta Teachers' Association (ATA) representative M. Holm. Representative Holm presented for information the ATA Local #28 report.

### **EMPLOYEE RELATIONS GROUP (ERG) REPORT**

Board Chair Allen welcomed ERG representative M. Miller. Representative Miller presented the ERG report for information.

## **Business Arising from Previous Meeting**

No business arising from previous meeting.

## **New Business**

### **BUSINESS ARISING FROM IN CAMERA**

No business arising from in camera.

## **BOARD POLICY 18: ALTERNATIVE PROGRAMS**

Trustee Footz presented to the Board the recommended amendments to Board Policy 18: Alternative Programs.

040/2025 | Trustee Irwin moved: That the Board of Trustees approves amendments to Board Policy 18: Alternative Programs, as presented.

*CARRIED UNANIMOUSLY*

## **BOARD POLICY 21: EXPENSE TRANSPARENCY**

Trustee Footz presented to the Board the recommended amendments to Board Policy 21: Expense Transparency.

041/2025 | Trustee Holowaychuk moved: That the Board of Trustees approves amendments to Board Policy 21: Expense Transparency, as presented.

*CARRIED UNANIMOUSLY*

## **BOARD POLICY 22: HEALTH AND SAFETY**

Trustee Footz presented to the Board the recommended amendments to Board Policy 22: Health and Safety.

042/2025 | Trustee Holowaychuk moved: That the Board of Trustees approves amendments to Board Policy 22: Health and Safety, as presented.

*CARRIED UNANIMOUSLY*

## **2025-26 KEY BUDGET ASSUMPTIONS**

Superintendent Stoddard expressed appreciation for the Finance department's thoughtful analysis and research in developing the key budget assumptions, noting their importance in guiding the budget formulation process. Director von Tettenborn proceeded to present the 2025-26 Key Budget Assumptions report, for approval.

043/2025 | Trustee Irwin moved: That the Board of Trustees approves the key budget assumptions for 2025-26, as presented.

*CARRIED UNANIMOUSLY*

Trustee SoroChan requested agenda item 18: Annual Trustee Remuneration 2024-25 be **tabled**.

**Point of order** was called by Trustee Boymook, as a motion needs to be on the floor before it is tabled.

## **ANNUAL TRUSTEE REMUNERATION 2024-25**

Superintendent Stoddard and Secretary-Treasurer Cole presented to the Board for approval the Annual Trustee Remuneration for 2024-25.

044/2025 | Trustee Boymook moved: That the Board of Trustees approves trustees' annual remuneration for the 2024-25 year be increased by 3% effective Sept. 1, 2024.

045/2025 | Trustee Boymook moved: That the Board of Trustees approves trustees' compensation be adjusted September 1 annually using the same methodology as per Section 12.4 of Board Policy 7: Board Operations, excluding the one part: "not to exceed the increase given to Elk Island Public School classified staff," to read:

*"Trustees' compensation shall be adjusted September 1 annually. The methodology to be used is an average of the per cent change in annual average index of Alberta Consumer Price Index (CPI) and the per cent change in annual average earnings Alberta Average*

*Weekly Earnings (AWE)—not less than zero.*

Trustee Sorochan requested **motions 044/2025** and **045/2025** be tabled to a future Board meeting.

246/2024 | VOTE TO **TABLE** MOTIONS 044/2025 AND 045/2025

*CARRIED UNANIMOUSLY*

## Reports for Information

No reports for information were presented.

## Committee Reports

### **POLICY COMMITTEE**

Trustee Footz presented a report for information from the Policy Committee meeting held on April 8, 2025. The next meeting is scheduled for June 11, 2025.

### **GOVERNANCE AND EVALUATION COMMITTEE**

Vice-Chair Miller presented a report for information from the Governance and Evaluation Committee meeting held on April 8, 2025. The next meeting is scheduled for May 13, 2025.

## Trustee Notices of Motion and Requests for Information

No notices of motion or requests for information were reported.

Board Chair Allen declared that the Board had reached the end of the public session at 11:58 a.m.

### **ADJOURNMENT**

Board Chair Allen declared the meeting adjourned at 11:58 a.m.

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Cathy Allen, Board Chair

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Sandra Stoddard, Superintendent