

BOARD OF TRUSTEES ELK ISLAND PUBLIC SCHOOLS

REGULAR SESSION

THURSDAY, AUGUST 21, 2025

Learning Centre
Transportation Building
Central Services

AGENDA

Mission: To provide high-quality, student-centred education

9 a.m. 1. CALL TO ORDER C. Allen 2. IN CAMERA SESSION 10 a.m. 3. LAND AND PEOPLE ACKNOWLEDGMENT AMENDMENTS TO AGENDA / ADOPTION OF AGENDA 4. APPROVAL OF MINUTES 5. Board Meeting – June 19, 2025 (encl.) **BOARD REPORT** 6. C. Allen 6.1 Welcome Back and Startup (verbal) 6.2 Minister of Education and Childcare Engagement Session (classroom complexity and student aggression) – June 30 6.3 Minister of Education and Childcare Engagement Session (ministerial order) – July 10 6.4 Board Chair meeting with the Hon. Jackie Armstrong-Homeniuk, Parliamentary Secretary for Settlement Services and Ukrainian Evacuees and MLA, Fort Saskatchewan-Vegreville - July 10 6.5 EIPS Leadership Meeting – August 19 6.6 Off to a Good Start: New Classified Staff Orientation- August 20 6.7 Off to a Good Start: New Teacher Orientation – August 22 7. SUPERINTENDENT REPORT S. Stoddard 7.1 Welcome Back and Startup (verbal) 7.2 Strathcona Christian Academy Society meeting – June 23 7.3 CHREDA Society meeting – June 24 7.4 EIPS Leadership Meeting – August 19 7.5 Off to a Good Start: New Classified Staff Orientation—August 20 7.6 Off to a Good Start: New Teacher Orientation – August 22

COMMENTS FROM THE PUBLIC AND STAFF

GROUP REPRESENTATIVES

8.

ASSOCIATION/EMPLOYEE GROUPS

9.	ASBA ZONE 2/3 REPORT Meeting held June 20	C. Holowaychuk (verbal)
10.	ATA LOCAL REPORT	M. Holm (verbal)
11.	EMPLOYEE RELATIONS GROUP (ERG) REPORT	M. Miller (verbal)
	BUSINESS ARISING FROM PREVIOUS MEETING	
	NEW BUSINESS	
12.	BUSINESS ARISING FROM IN CAMERA	
13.	TRUSTEE SCHOOL LIAISON REPRESENTATIVE LIST 2025-26	C. Allen (encl.)
	COMMITTEE REPORT	
	REPORTS FOR INFORMATION	
14.	TRUSTEES' REPORTS/NOTICES OF MOTIONS/REQUESTS FOR INFORMATION	(verbal)

ADJOURNMENT

RECOMMENDATIONS: BOARD OF TRUSTEES AUG. 21, 2025

- 2. That the Board meet in camera.
 That the Board revert to regular session.
- 3. Land and People Acknowledgement
- 4. That the Agenda be adopted, <u>as amended</u> or <u>as circulated</u>.
- 5.1. That the Board of Trustees approve the Minutes of June 19, 2025 Meeting, <u>as</u> amended or as circulated.
- 6. That the Board of Trustees receive for information the Chair Report.
- 7. That the Board of Trustees receive for information the Superintendent Report.
- 8. Comments from the Public and Staff Group Representatives
- 9. That the Board of Trustees receive for information the report from the representative of the ASBA Zone 2/3.
- 10. That the Board of Trustees receive for information the report from the representative of the ATA Local #28.
- 11. Employee Relations Group (ERG)
- 12. Business Arising from In Camera.
- 13. That the Board of Trustees approves the 2025-26 Trustee School Liaison List, as presented.



BOARD MEETING MINUTES

Public Schools June 19, 2025

The public Board meeting of the Elk Island Public Schools Board of Trustees was held on Thursday, June 19, 2025, in the Boardroom, Central Services, Sherwood Park, Alberta. The Board of Trustees meeting was convened with Board Chair Allen calling the meeting to order at 9:02 a.m.

BOARD MEMBERS PRESENT

- C. Allen, Board Chair
- S. Miller, Vice-Chair
- T. Boymook
- R. Footz
- C. Holowaychuk
- D. Irwin
- R. Sorochan

ADMINISTRATION PRESENT

- S. Stoddard, Superintendent
- C. Cole, Secretary-Treasurer
- R. Marshall, Associate Superintendent, Supports for Students
- R. Johnson, Associate Superintendent, Human Resources
- W. Gilewich, Executive Director, Facility Services and Information Technologies
- L. McNabb, Director, Communication Services
- L. Lewis, Director, Financial Services
- R. Layton, Director, Information Technologies
- C. Langford-Pickering, Executive Assistant/Recording Secretary

CALL TO ORDER

The meeting was called to order at 9:02 a.m. with all trustees noted above in attendance except for Trustee Boymook.

IN-CAMERA SESSION

063/2025 Trustee Irwin moved: That the Board meet in camera (9:02 a.m.).

CARRIED UNANIMOUSLY

064/2025 | Trustee Holowaychuk moved: That the Board revert to regular session (9:56 a.m.).

CARRIED UNANIMOUSLY

The Board recessed at 9:56 a.m. and reconvened at 10:03 a.m. with all trustees noted above in attendance, except for Trustee Boymook.

LAND AND PEOPLE ACKNOWLEDGMENT

Board Chair Allen welcomed all in attendance in person and virtually to the public session, followed by the Land and People Acknowledgment.

AGENDA

Board Chair Allen called for additions or deletions to the Agenda.

065/2025 | Trustee Irwin moved: That the Agenda be adopted, as circulated.

CARRIED UNANIMOUSLY

APPROVAL OF MINUTES

Board Chair Allen called for confirmation of the May 29, 2025 Board Meeting Minutes.

066/2025 | Trustee Holowaychuk moved: That the Board of Trustees approves the minutes of May 29, 2025, Board Meeting, as circulated.

CARRIED UNANIMOUSLY

BOARD REPORT

Board Chair Allen highlighted recent trustee events for information.

SUPERINTENDENT REPORT

Superintendent Stoddard highlighted recent events for information.

COMMENTS, PRESENTATIONS AND DELEGATIONS AT BOARD MEETINGS

No comments, presentations or delegations were reported.

Association/Employee Groups

ATA LOCAL REPORT

Board Chair Allen welcomed the Alberta Teachers' Association (ATA) representative Maxine Holm. Representative Holm presented for information the ATA Local #28 report.

Trustee Footz thanked the ATA for inviting trustees to the 2025 ATA – Elk Island Local #28 Retirement Celebration on June 6.

Superintendent Stoddard thanked Representative Holm for her message of hope and shared a deep appreciation for her and all teachers' continued dedication and work.

The Board extended to all teachers best wishes to recharge and regenerate over the summer holidays!

EMPLOYEE RELATIONS GROUP (ERG) REPORT

Board Chair Allen welcomed ERG representative Michelle Miller. Representative Miller presented for information the ERG report.

Superintendent Stoddard thanked Representative Miller and the Employee Relations Group for serving as the conduit for addressing concerns, and expressed appreciation to all classified staff for their support, emphasizing that the incredible work could not be done without them.

The Board extended to the group and classified staff best wishes to recharge over the summer break!

Business Arising from Previous Meeting

No business arising from previous meeting.

New Business

BUSINESS ARISING FROM IN CAMERA

No business arising from in camera.

AMENDED 2024-25 BOARD COMMITTEE REPRESENTATIVE LIST

Superintendent Stoddard presented for approval amendments to the 2024-25 Board Committee Representative List.

067/2025 | Trustee Sorochan moved: That the Board of Trustees approves the amended 2024-25 Board Committee Representatives list effective July 1, 2025, as presented.

Trustee Sorochan supported a friendly amendment to the Amended 2024-25 Board Committee Representatives list to allow coverage until the new Board is sworn in on Oct. 30, 2025. To read:

All committee members were appointed on Oct. 17, 2024, except where noted. Appointments will run until Oct. 30, 2025, because of the upcoming election.

The Board extended gratitude to Secretary-Treasurer Candace Cole for her professionalism, teaching, mentorship, and work over the years and noted she has left a legacy and has shaped the Division. It is with mixed emotions on her departure, however, there is comfort in knowing that the person stepping into the role will do a marvelous job. The Board shared best wishes for her retirement.

Secretary-Treasurer Cole commended her team for supporting her work.

The Board extended gratitude to Emma Small, former Communications and Public Engagement Assistant, for her work with the Committee of School Councils, and wished her all the best in her new endeavours.

Superintendent Stoddard shared gratitude on behalf of the administration noting the value of the Secretary-Treasurer's integrity and mentorship. Gratitude was also shared for Emma Small's expertise and professionalism provided to the COSC group.

VOTE ON MOTION 067/2025 | CARRIED UNANIMOUSLY

GOVERNANCE AND EVALUATION PILOT COMMITTEE REVIEW

Vice-Chair Miller presented to the Board a recommendation to include the Governance and Evaluation Committee as a standing committee effective October 30, 2025.

068/2025 | Trustee Irwin moved: That the Board of Trustees approves continuing with the Governance and Evaluation Committee as one of its standing committees, effective Oct. 30, 2025; and, if approved,

CARRIED UNANIMOUSLY

Trustee Sorochan shared gratitude to the Board for their interest in a pilot committee to support the governance work. Trustee Holowaychuk shared it was incredible capacity building within the group.

069/2025 | Trustee Holowaychuk moved: That the Board of Trustees direct administration to amend Policy 8: Board Committees Representatives list to include the Governance and Evaluation Committee.

CARRIED UNANIMOUSLY

BOARD POLICY 7: BOARD OPERATIONS

Trustee Footz presented to the Board the recommended amendments to Board Policy 7: Board Operations.

070/2025 | Trustee Holowaychuk moved: That the Board of Trustees approves amendments to Board Policy 7: Board Operations, as presented.

CARRIED UNANIMOUSLY

BOARD POLICY 12: ROLE OF THE SUPERINTENDENT

Trustee Footz presented to the Board the recommended amendments to Board Policy 12: Role of the Superintendent.

Trustee Sorochan brought attention to attachments 1 and 4 and shared that the documents are new drafts.

071/2025 | Trustee Irwin moved: That the Board of Trustees approves the amendments to Boad Policy 12: Role of the Superintendent, which includes Appendix A: Superintendent Evaluation Process Criteria and Timelines, Appendix B: Performance Assessment Guide and Appendix C: Leadership Practices Interview Guide, as presented.

CARRIED UNANIMOUSLY

BOARD POLICY 17: STUDENT TRANSPORTATION SERVICES

Trustee Footz presented to the Board for approval the amendments to Board Policy 17: Student Transportation Services.

072/2025 | Vice-Chair Miller moved: That the Board of Trustees approves amendments to Board Policy 17: Student Transportation Services, as presented.

CARRIED UNANIMOUSLY

TRUSTEE REMUNERATION

Superintendent Stoddard and Secretary-Treasurer Cole presented changes to the trustee remuneration for approval.

073/2025 | Trustee Irwin moved: That the Board of Trustees approves the 2024-25 changes to trustee remuneration which are:

- updating the basic and additional travel allowances; and,
- updating Chair and Vice-Chair travel allowances as outlined on Attachment 1.

Trustee Irwin supported the friendly amendment to replace the word "remuneration" with "compensation".

VOTE ON MOTION 073/2025 | CARRIED UNANIMOUSLY

074/2025 | Vice-Chair Miller moved: That the Board of Trustees approves that trustees receive a 3% increase for the 2024-25 year as outlined on Attachment 2.

In favour: Trustee Footz, Board Chair Allen, Vice-Chair Miller, Trustee Holowaychuk, Trustee Irwin

Opposed: Trustee Sorochan

CARRIED

075/2025 | Trustee Irwin moved: That the Board of Trustees approves that trustees approve a change to Policy 7: Board Operations effective for 2025-26 as outlined on Attachment 3.

In favour: Trustee Footz, Board Chair Allen, Vice-Chair Miller, and Trustee Holowaychuk

Opposed: Trustee Irwin and Trustee Sorochan

CARRIED

The Board recessed at 11:18 a.m. and reconvened at 11:23 a.m. with all trustees noted in attendance except for Trustee Boymook.

TECHNOLOGY FUNDING

Superintendent Stoddard and Director Ryan Layton presented to the Board three technology funding models investigated with a recommendation for a Hybrid Model for 2026-27 school year.

076/2025 | Vice-Chair Miller moved: That the Board of Trustees approves the Hybrid Model for technology budget planning purposes for the 2026-27 school year, as presented.

Trustee Boymook arrived at 11:42 a.m.

VOTE ON MOTION 076/2025 | CARRIED

In favour: Trustee Footz, Trustee Boymook, Board Chair Allen, Vice-Chair Miller, Trustee

Holowaychuk

Opposed: Trustee Irwin and Trustee Sorochan

The Board recessed at 12:10 p.m. and reconvened at 1:12 p.m.

Reports for Information

UNAUDITED FINANCIAL REPORT FOR SEPT. 1, 2024 TO MAY 31, 2025

Director Lewis presented to the Board for information the Unaudited Financial Report for Sept. 1, 2024 to May 31, 2025, for Elk Island Public Schools.

PLAYGROUND SUMMARY REPORT 2024-25

Assistant Director Dragon presented to the Board for information the Playground Summary report for the 2024-25 school year.

NATIONAL AND INTERNATIONAL FIELD TRIPS 2024-25

Associate Superintendent Marshall presented to the Board for information the National and International Field Trips report for the 2024-25 school year.

LOCALLY DEVELOPED COURSES 2025-26

Associate Superintendent Marshall presented to the Board for information the Locally Developed Courses for the first semester of 2025-26 school year.

Committee Reports

GOVERNANCE AND EVALUATION COMMITTEE

Vice-Chair Miller presented a report for information from the Governance and Evaluation Committee meeting held on June 9, 2025. The next meeting is scheduled for September 29, 2025.

AUDIT COMMITTEE

Vice-Chair Miller presented a report for information from the Audit Committee meeting held on June 10, 2025. The next meeting is scheduled for Nov. 5, 2025.

POLICY COMMITTEE

Trustee Footz presented a report for information from the Policy Committee meeting held on June 11, 2025. Trustee Footz thanked the trustees who sat on the committee, Superintendent Stoddard and Executive Assistant Borchers for their tremendous work.

Trustee Notices of Motion and Requests for Information

No notices of motion or requests for information were reported.

Board Chair Allen declared that the Board had reached the end of the public session at 2:05 p.m.

The Board wished everyone a safe, healthy and rejuvenating summer break!

ADJOURNMENT Board Chair Allen declared the meeting adjourned at 2:05 p.m.							
Cathy Allen, Board Chair	Sandra Stoddard, Superintendent						



RECOMMENDATION REPORT

DATE: Aug. 21, 2025

TO: Board of Trustees

FROM: Cathy Allen, Board Chair

SUBJECT: 2025-26 Trustee School Liaison Representative List

ORIGINATOR: Cathy Allen, Board Chair

RESOURCE STAFF: Sandra Stoddard, Superintendent

Leah Lewis, Secretary-Treasurer

Carol Langford-Pickering, Executive Assistant

REFERENCE: Board Policy 2: Role of the Board

Board Policy 3: Role of the Trustee Board Policy 7: Board Operations

EIPS PRIORITY: Enhance public education through effective engagement

EIPS GOAL: Engaged and effective governance

EIPS OUTCOME: The Division is committed to engagement and advocacy to enhance public

Education.

RECOMMENDATION:

That the Board of Trustees approves the 2025-26 Trustee School Liaison Representative List, as presented.

BACKGROUND:

Trustees play a crucial role in representing their geographic area and liaising with schools within it. Trustees act as key representatives who bridge the gap between the school board and local schools, working to enhance educational outcomes and community engagement.

Their responsibilities typically include:

- 1. Advocating for the schools in the Division, ensuring the community's concerns and priorities are heard and addressed by the school board.
- 2. Attending school council meetings to stay informed about local issues, providing updates from the Board, and serving as a communication link between the school board and the schools, to ensure information flows effectively both ways.
- 3. Participating in various school-based events and initiatives, such as speech competitions, performances, openings and special ceremonies. Trustee presence helps build relationships and understanding between the Board and local school communities.



RECOMMENDATION REPORT

4. Contributing to policy development and decision-making processes at the Board level, by drawing on the interactions and insights gained from the schools' trustee representatives.

Changes to the Trustee Liaison Representative list include administrative rotations for the 2025–26 school year. The Board will review and amend the list again following the trustee election on Monday, Oct. 20, 2025.

COMMUNICATION PLAN:

If approved, EIPS will share the 2025-26 Trustee School Liaison listing with the Board of Trustees, senior administration and school administration.

ATTACHMENT:

1. 2025-26 Trustee School Liaison Representative List

:clp

School	Main Office	Principal/Director(s)	Asst. Principal(s)/Asst. Director(s)	School Address	Trustee Liaison
A.L. Horton Elementary	780-632-3113	Murray Howell	Amy Rice	5037 48 Ave., Vegreville, AB T9C 1L8	Randy Footz
Ardrossan Elementary	780-922-2066	TBD	Melanie Mazurek	53131 Range Road 222, Ardrossan, AB T8E 2M8	Susan Miller
Ardrossan Junior Senior High	780-922-2228	Rod Leatherdale	Shyla Locke	53129 Range Road 222, Ardrossan, AB T8E 2M8	Susan Miller
Bev Facey Community High	780-467-0044	Ken Wlos	Paul Schwartz; Renetta Peddle; Kelly Ferguson	99 Colwill Blvd., Sherwood Park, AB T8A 4V5	Don Irwin
Brentwood Elementary	780-467-5591	Bill Schlacht	John Murphy	28 Heron Rd., Sherwood Park, AB T8A 0H2	Don Irwin
Bruderheim School	780-796-3936	Melanie Buckley		4730 - 52 Avenue, Bruderheim, AB	Colleen Holowaychuk
				Mail: Box 190, Bruderheim, AB T0B 0S0	
Campus EIPS		Jessica Smith	Kristin Sawchuk	99 Colwill Blvd., Sherwood Park, AB T8A 4V5	
Castle (Scotford Colony)	780-998-0784	Melanie Buckley	Lisa Plooy	55262 Range Road 214, Fort Saskatchewan, AB T8L 4A3	Susan Miller
Clover Bar Junior High	780-467-2295	Cherum Orr	Tara Yeo	50 Main Blvd., Sherwood Park, AB T8A 0R2	Don Irwin
Davidson Creek Elementary	780-467-5557	Melissa Kerr	Jay Robertson	360 Davenport Dr., Sherwood Park, AB T8H 1Y1	Trina Boymook
École Campbelltown	780-467-5143	Greg Probert	Taylor Cullum	271 Conifer St., Sherwood Park, AB T8A 1M4	Don Irwin
École Parc Élémentaire 780-998-3		Tandy Atchison	Shelley Boswell	9607 Sherridon Dr., Fort Saskatchewan, AB T8L 1W5	Ralph Sorochan
Elk Island Youth Ranch Learning Centre 780-895-2228		Kelly Sawatzky	Peter Vandermeulen	Mail: 4811 50 Ave., Lamont, AB T0B 2R0	Colleen Holowaychuk
F.R. Haythorne Junior High	780-467-3800	Erin Clark	Brad Smilanich; Malori Sparrow	300 Colwill Blvd., Sherwood Park, AB T8A 5R7	Trina Boymook
Fort Saskatchewan Christian	780-998-7044	Matt Matheson	Nadine Lennox	9806 101 St., Fort Saskatchewan, AB T8L 1V4	Ralph Sorochan
Fort Saskatchewan Elementary	780-998-7771	Jason Michaud	Tami Richert	9802 101 St., Fort Saskatchewan, AB T8L 1V4	Ralph Sorochan
Fort Saskatchewan High	780-998-3751	Aaron Tuckwood	Rebecca Gustafson	10002 97 Ave., Fort Saskatchewan, AB T8L 1R2	Ralph Sorochan
Fultonvale Elementary Junior High	780-922-3058	Jennifer Ference	Kristen Rosato	52029 Range Road 224, Sherwood Park, AB T8C 1B5	Susan Miller
Glen Allan Elementary	780-467-5519	Lana Lastiwka	Crystal Brownlee	106 Georgian Way, Sherwood Park, AB T8A 2V9	Trina Boymook
Heritage Hills Elementary	780-467-7447	Kyla Harding	Carla Kokotailo	280 Heritage Dr., Sherwood Park, AB T8A 6J8	Trina Boymook
James Mowat Elementary	780-992-1272	Krista Porter	Lana Romanowska	9625 82 St., Fort Saskatchewan, AB T8L 3T6	Ralph Sorochan
Lakeland Ridge	780-416-9018	Andy Cunningham	Amaya Ortigosa; Alexandra Candler	101 Crimson Dr., Sherwood Park, AB T8H 2P1	Don Irwin
Lamont Elementary	780-895-2269	Marlis Marler	Leslie Pavan	4723 50 Ave., Lamont	Colleen Holowaychuk
·				Mail: Box 329, Lamont, AB T0B 2R0	,
Lamont High	780-895-2228	Kelly Sawatzky	Peter Vandermeulen	4811 50 Ave., Lamont, AB T0B 2R0	Colleen Holowaychuk
Mills Haven Elementary	780-467-5556	Paul McKay	Michelle Waddell	73 Main Blvd., Sherwood Park, AB T8A 0R1	Cathy Allen
Mundare School	780-764-3962	Joel Stephens		5201 Sawchuk St., Mundare	Colleen Holowaychuk
		·		Mail: Box 319, Mundare, AB TOB 3H0	
Next Step Fort Saskatchewan	780-464-1899	Barclay Spady	D'Anne Bennett, Ron Davies	9807 108 St., Fort Saskatchewan, AB T8L 2J2	Ralph Sorochan
Next Step Sherwood Park	780-464-1899	Barclay Spady	D'Anne Bennett, Ron Davies	Room 124, 20 Festival Way, Sherwood Park, AB T8A 4Y1	Don Irwin
Next Step Vegreville	780-464-1899	Barclay Spady	Ron Davies; D'Anne Bennett	Room 83, 6426 55 Ave., Vegreville	Randy Footz
				Mail: Box 1348, Vegreville, AB T9C 1S5	
Pine Street Elementary	780-467-2246	Dustine Vicic	Rachelle Gagnon	133 Pine St., Sherwood Park, AB T8A 1H2	Cathy Allen
Pleasant Ridge Colony	780-658-3782	Murray Howell	Vanessa Benoit	Mail: PO Box 549, Vegreville, AB T9C 1R6	Randy Footz
Rudolph Hennig Junior High	780-998-2216	Gregory Cruickshank	Glenda Gray	9512 92 St., Fort Saskatchewan, AB T8L 1L7	Ralph Sorochan
Salisbury Composite High	780-467-8816	Curtis Starko	Kyle Samaratunga; Carmen Horne; Rita Lal	20 Festival Way, Sherwood Park, AB T8A 4Y1	Trina Boymook
Sherwood Heights Junior High	780-467-5930	Helene Hewitt	Angela Sonnenberg; Kristian Basaraba	241 Fir St., Sherwood Park, AB T8A 2G6	Cathy Allen
SouthPointe School	780-998-2747	Laurie Caines	Ben Giesbrecht; Danielle Nelson	11 SouthPointe Blvd., Fort Saskatchewan, AB T8L 0T9	Ralph Sorochan
Strathcona Christian Academy Elementary	780-449-2787	Jonathan Elzinga	Jon Alstad	52362 Range Road 231, Sherwood Park, AB T8B 0A3	Cathy Allen
Strathcona Christian Academy Secondary	780-464-7127	Matthew Spronk	Sandy Johnson; Kevin Winkel	1011 Clover Bar Rd., Sherwood Park, AB T8A 4V7	Cathy Allen
Uncas Elementary	780-922-4025	TJ Kennerd		21313 Township Rd 524, Ardrossan, AB T8G 2G2	Susan Miller
Vegreville Composite High	780-632-3341	Brandon Salyzyn	Christina Gieringer	6426 55 Ave., Vegreville	Randy Footz
				Mail: Box 1348, Vegreville, AB T9C 1A0	
Wes Hosford Elementary	780-464-1711	Dan Verhoeff	Ralph Arndt	207 Granada Blvd., Sherwood Park, AB T8A 3R5	Don Irwin
Westboro Elementary	780-467-7751	Shelby Labrecque	Tracey Prouse	1078 Strathcona Dr., Sherwood Park, AB T8A 0Z9	Trina Boymook
Win Ferguson Elementary	780-998-1441	Keri Busenius	Mark Wever	9529 89 St., Fort Saskatchewan, AB T8L 1J2	Ralph Sorochan
Woodbridge Farms Elementary	780-464-3330	Kerri Williams	Jess Miskiw	1127 Parker Dr., Sherwood Park, AB T8A 4E5	Cathy Allen
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